Application for Certificate of Appropriateness
$25 Fee
From Board of Architectural Review

Owner Information:	**Applicant Information:**
Name:_____	Name:_____
Address: _____	Address: _____
_____	_____
_____	_____
City: _____	City: _____
State: _____ Zip: _____	State: _____ Zip: _____
Phone: (_____) _____	Phone: (_____) _____
Fax: (_____) _____	Fax: (_____) _____
CONTACT PERSON:_____	CONTACT PERSON:_____
EMAIL : _____	EMAIL : _____

Property ID Number:_____ **Address of Subject Property:**_____

Gross Acreage of Property: _____ **Number of Parcels:**_____

Existing Land Uses: _____ **Existing Zoning:**_____

Project Information

Check any alterations that apply:

New Construction_____	Chimney _____	Driveway _____
Additions_____	Porch _____	Parking _____
Exterior Walls _____	Deck _____	Landscaping _____
Exterior Trim_____	Balcony _____	Exterior Lighting_____
Exterior Color _____	Garage _____	Mechanical Equipment _____
Windows_____	Accessory Structure _____	Signage_____
Doors _____	Fence/Walls _____	Relocation of Structure _____
Roof_____	Walkway _____	Demolition of Structure_____

Please attach to this application any scaled site plans, drawings, sketches, renderings, elevations, or photographs in order to illustrate your proposal as required.

THE APPLICANT MUST SUBMIT THE FOLLOWING WITH THE APPLICATION:

- **A professional sketch or rendering of the proposed alterations/buildings –NO HANDRAWN DRAWINGS WILL BE ACCEPTED**
- **A color sample of all colors to be used**
- **Staff will consider applications incomplete without a completed application, color samples, paid feeand rendering on proposed signs.**
- **A completed application with pay fee and all necessary attachments must be submitted no later than one week prior to the scheduled meeting. Please see the attached schedule.**

I hereby certify that the information detailed in this request is correct.

_____ _____

Signature of Applicant Date

For Office Use Only

Completed Application Received_____

BAR Approved ____ BAR Disapproved _____

Approval Signature : _____

Application Number _____

Date of BAR Meeting _____