



City of Pickens
 219 Pendleton Street
 P.O. Box 217
 Pickens, SC 29671
 864-878-6421
 www.cityofpickens.com

Water Service Application

Account Holder Information

First Name		Middle Name	Last Name	
Social Security Number		Phone (Home)	Phone (Cell)	
Date of Birth		Email Address		
Sex* <input type="checkbox"/> Male <input type="checkbox"/> Female	Race* <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American	<input type="checkbox"/> White	
Emergency Contact Name		Emergency Contact Phone		
NOTES: City Staff Must Make a Copy of the Account Holder's Driver's License or State ID Card As Part of the Application Process; If Application is Mailed to City Hall, Applicant Must Submit a Copy of Their Driver's License or State ID Card With This Application. Sex & Race Information is Required in Compliance With U.S. Dept. of Agriculture Rural Development.				

Address Information

Service Address (For New or Transferred Service)	
Is Water Being Transferred From Another Address? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, List Address Where Water is Being Transferred From	
Mailing Address for Water Bills	<input type="checkbox"/> Check Here if Mailing Address is Same as Service Address
What Date Do You Want Water Turned On?	NOTE: When Staff Members turn water on, they normally unlock water meter and turn water on. However, if a significant leak is suspected, staff will leave the water meter unlocked for you, but they will turn the water <u>off</u> at the meter.

Water Service Information

Do You Own the Property? <input type="checkbox"/> Yes <input type="checkbox"/> No	NOTE: The Connection Fee is \$30.00. A refundable \$100 Deposit is required, refundable after the last bill is paid. Property owners can be exempted from the \$100 Deposit with proof of ownership (closing statement, property tax receipt, deed/title).
If service is for a mobile home, do you own the property where this mobile home is located? <input type="checkbox"/> Yes <input type="checkbox"/> No	NOTE: If you own the mobile home but do not own the property, you must pay the deposit.
Do You Have a Critical Need for Water (For Example, Oxygen Machine)? If so, Briefly Explain. <input type="checkbox"/> Yes <input type="checkbox"/> No	
By signing the application for water, sewer, and sanitation service, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City of Pickens has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through the offset of the applicant's state income tax refund. If the City of Pickens chooses to pursue debts owed by the applicant through the Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the Municipal Association of South Carolina, and the City of Pickens. If the City of Pickens chooses to pursue debts in a manner other than setoff, the applicant agrees to pay the costs and fees associated with the selected manner as well.	
Signature _____	Today's Date _____

For Office Use Only

Sex _____	Deposit _____
Race _____	Connection Fee _____
Previous Account # _____	Transfer Fee _____