

Mayor
FLETCHER PERRY

City Council
JIMMY DAVIS, Mayor Pro Tem
ROBERT NEALY
ISAIAH SCIPIO
LOIS PORTER



City of Pickens
www.cityofpickens.com

Administrator
TREY EUBANKS, INTERIM
City Clerk
DONNA F. OWEN

AGENDA
CITY COUNCIL COMMITTEE OF THE WHOLE WORK SESSION
Monday, October 23, 2023, 6:00 PM
CITY HALL
219 PENDLETON STREET
PICKENS, SOUTH CAROLINA

1. CALL TO ORDER:
2. INVOCATION and PLEDGE OF ALLEGIANCE:
3. COMMENTS BY CITIZENS:
4. DEPARTMENTAL REPORTS COMMITTEE OF THE WHOLE
 - a. ADMINISTRATIVE -Finance, Public Works, Court
 - b. POLICE DEPARTMENT
 - c. FIRE DEPARTMENT
 - d. RECREATION
 - e. UTILITY
5. ADJOURNMENT



TO: Mayor & Council
FROM: Trey Eubanks, Government Services Manager ACOG
DATE: October 17, 2023
RE: Items for the October 24 Council of the Whole Workshop

Please see the following:

- A pre-construction meeting was held October 9th for the Water System Capital Improvement Project. The notice to proceed will be issued November 1st. Signage will be installed, and we will post a project overview on our website and Facebook page soon. The estimated completion date is June 28, 2024.
- Attached is a draft Memorandum of Understanding for a TRACK Trail Partnership between the Blue Ridge Parkway Foundation and the City of Pickens. Jonathon will provide details during the meeting. This is presented as information at this time. If there is no opposition, it will be on the November 14th Council Meeting agenda for your consideration and action.
- Jonathon provides the attached cost estimates for repairs/work to open Jaycee Park. The city received \$50,000 from Pickens County for work on Jaycee Park. This information is presented for your consideration and input. The Council can take action at the November 14th Council meeting.
- The job posting for the City Administrator position has been posted with the Municipal Association of South Carolina, the South Carolina Association of Counties, the International City County Management Association, the South Carolina City County Management Association and on the City of Pickens website and Facebook page. The deadline to apply is November 17th.
- Work has begun on the FY 2022 audit. Mandy continues preparations and our accountant that assisted with FY 2022 has been working with our auditor. They will be working on site starting next week.



TRACK Trail Partnership Memorandum of Understanding

Between the Blue Ridge Parkway Foundation
and the City of Pickens
September 12, 2023

The Blue Ridge Parkway Foundation's Kids in Parks program and the City of Pickens have come together to collaborate on a TRACK Trail at Doodle Trail; and

The partners listed below have agreed to enter into a MOU in which Kids in Parks ("KIP") will be the lead agency and the City of Pickens will be the lead partner; and

Both partners herein desire to enter into a MOU setting forth the services to be provided by the collaborative.

Purpose

The mission of the Blue Ridge Parkway Foundation's Kids in Parks program is to engage kids and families in outdoor recreation to foster lifelong wellness and meaningful connections to public lands. KIP accomplishes its mission through the installation of TRACK Trails – a network of trails that provide self-guided, brochure-led adventures designed to turn an ordinary hike into a fun-filled adventure.

The purpose of this Memorandum of Understanding is to outline the responsibilities each agency listed above will undertake through this partnership. The partnering agencies listed above agree that the TRACK Trail is a great partnership opportunity, connecting the Doodle TRACK Trail with the other TRACK Trail sites in the network for years to come.

Funding

The startup costs and ongoing funding for the project is outlined below:

- Kids in Parks will utilize grant funding from the BlueCross BlueShield of South Carolina Foundation and Diabetes Free SC to provide the City of Pickens with a "Base Package" TRACK Trail worth \$6,500 (as outlined in Exhibit 1).
- The City of Pickens will be responsible for any additional startup fees above and beyond the \$6,500 being provided by the grant (i.e., second kiosk, additional brochure topics, site-specific brochure topics, wayfinding amenities, etc.).
- The City of Pickens has the ability to add-on to their Base Package with customized and/or site-specific materials through the use of internal or external funding sources (as outlined in Exhibit 1).
- The City of Pickens will be responsible for purchasing or printing brochures to keep their trail stocked in the future (as outlined in Exhibit 2).

Roles and Responsibilities

Both partners, by way of this Memorandum of Understanding, agree to the following:

Kids in Parks will be responsible for:

- Scheduling planning meetings with partner and management during development of the TRACK Trail
- Maintaining communication with partner and staff for the duration of the MOU
- Designing and procuring the trailhead sign
- Providing a trailhead kiosk frame and trailhead construction manual
- Providing a series of self-guided brochures (4 topics, with 2,000 copies of each)
- Developing and maintaining your site's TRACK Trail webpage on the Kids in Parks website
- Tracking and reviewing registration data collected about use of your TRACK Trail(s)
- Providing annual data reports about use and users of your TRACK Trail(s)
- Distributing incentives to qualifying Trail TRACKers (kids who register TRACK Trail adventures)
- Promoting and marketing the TRACK Trail through various media outlets (website, enews, facebook, etc.)
- Providing assistance to write and apply for grants that further support trail efforts
- Providing assistance and consultation regarding the grand opening event
- Creating a Partner Dashboard on the program's website that allows partner to monitor the use of its TRACK Trail(s).

Initials: BRPF-KIP _____ City of Pickens _____

- Providing funds for the project as outlined in the attached budget (Exhibit 1)

The City of Pickens will be responsible for:

- Scheduling planning meetings with Kids in Parks staff during development
- Maintaining communication with Kids in Parks staff for the duration of the agreement
- Constructing and installing the TRACK Trail trailhead kiosk
- Maintaining the appearance of the TRACK Trail trailhead (landscaping, fixing vandalized materials, etc.)
- Restocking the TRACK Trail trailhead kiosk with brochures as needed
- Maintaining the TRACK Trail, ensuring its safe passage (clearing dangerous debris, fixing dangerous situations, etc.)
- Promoting the TRACK Trail through various media outlets (website, enews, facebook, etc.)
- Advising KIP as to any managerial issues regarding the trail (criminal activity, vandalism, etc.)
- Coordinating a grand opening celebration
- Purchasing additional brochures as needed (Exhibit 2)

Kids in Parks and Partner Agency Responsibilities Clause

The responsibilities listed in the sections above may change based on discussion with KIP staff and partner agency staff. Often times the MOU is entered into prior to certain decisions being finalized and, thereafter, the responsibilities may change slightly. For example, the trailhead sign kiosk/frame may be constructed by the partner agency on site, therefore negating the KIP program's responsibility to provide the sign frame.

Timeline

The roles and responsibilities described above are agreed to through this MOU from signed date and continuing for a period of five (5) years, at which time the MOU can be resigned, revised, or terminated. The MOU may also be revised at any time during the five-year period provided both parties agree to the revision(s) in writing. If the MOU expires without being resigned, the trail(s) will remain in network until a new MOU can be signed or is officially terminated.

Termination of Agreement

This Agreement may be terminated by either party for any reason. Such termination shall be effective thirty (30) days after written notice to the other party. Failure of one party to fulfill its responsibilities as outlined above may result in immediate termination of this MOU. In the event of termination, all products and materials with the KIP logo must be returned to the KIP program and/or destroyed within thirty (30) days.

Warranties

The KIP program's TRACK Trail materials come with varying levels of warranty from their manufacturer. For example, the HPL (high pressure laminate) trailhead signs typically come with a 10-year manufacturer's warranty and the brochure holders provided by KIP come with a 1-year warranty serviced by KIP. Note: Utilizing a kiosk NOT provided as part of the KIP package may void your site's sign warranty. Please see Exhibit 4 for more information regarding warranty timelines.

Damage claims related to shipping can only be warranted under the following circumstances: (1) any external evidence must be noted directly on the freight waybill or express receipt and signed by the carriers agent; (2) concealed damage must be documented and reported to Kids in Parks within 3 days of receipt.

Shipment Destination Clause

Kids in Parks program will assume the risk of loss for all programmatic materials prior to delivery. When shipments reach their final destination, the risk of loss is transferred to the partnering agency, City of Pickens. The tracking of shipments will be confirmed via the carrier(s) (UPS, FedEx, USPS, etc.) tracking information system. Shipments that are delivered with or without a signature will be considered delivered. If the partner requires signature, please denote so in the shipment form in Exhibit 4.

Rights and Ownership

The Blue Ridge Parkway Foundation and KIP retain all rights to works created as part of TRACK Trail development. All signs and brochure content are the intellectual property of the KIP program. If partner agency's site(s) implement(s) a self-guided brochure or e-Adventure, and provides content (text, pictures, illustrations, diagrams, etc.) for the development of those materials, those elements remain in the control of partner agency. However, the packaged sign design, brochure design, and e-Adventure design as completed by the KIP staff cannot be repurposed, altered, edited, branded, or trademarked by the partner agency for its use.

Initials: BRPF-KIP _____ City of Pickens _____

Liability

Subject to and to the fullest extent permitted under applicable law, each party will defend, indemnify, and hold each other party and its Representatives (as defined below) harmless for, from, and against all claims, losses, damages, and/or liabilities, including, without limitation, attorney fees and related costs and expenses (collectively, "Damages"), arising out of or related to the party's performance of its obligations under this MOU. Each party's indemnification obligation under this MOU will survive the expiration or earlier termination of this MOU. For purposes of this MOU, the term "Representative(s)" means the directors, officers, members, employees, representatives, and agents of the identified party.

Without otherwise limiting the immediately preceding paragraph, subject to and to the fullest extent permitted under applicable law, the City of Pickens will defend, indemnify, and hold the Blue Ridge Parkway Foundation and its KIP Representatives harmless for, from, and against all damages arising out of the use of or access to Doodle TRACK Trail in connection with this MOU, excepting any Damages arising from Blue Ridge Parkway Foundation and its KIP Representatives acts or omissions.

Force Majeure

Neither party shall be in breach of its obligations under this agreement nor incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that Party if and to the extent that it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure Event except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure Event had not occurred.

As soon as reasonably practicable following the date of commencement of a Force Majeure Event, and within a reasonable time following the date of termination of a Force Majeure Event, any party invoking it shall submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligation under this Agreement.

Involved Parties

The Kids in Parks program is represented by: Carolyn Ward, CEO; Jason Urroz, Director; and Teddi Thomas Garrick, South Carolina Program Manager.

The City of Pickens staff is represented by: Jonathon Morris, Director of Parks and Recreation.

Jason Urroz
Director, Kids in Parks
Date _____

Jonathon Morris
Director, Parks & Recreation
Date _____

Initials: BRPF-KIP _____ City of Pickens _____



Kids in Parks TRACK Trails

Startup Costs

This document represents the standard startup cost to “franchise” into the Kids in Parks TRACK Trails program, and provides information about the costs of add-ons to improve the uniqueness of the TRACK Trail(s) at your site(s).

Base Package: \$6,500

The Base Package includes a trailhead kiosk/sign frame, four brochure holders, four sets of standard self-guided brochures (2,000 copies of each), a trail page on the Kids in Parks website, prizes disseminated to your trail’s registrants, and annual data reports regarding the use of your trail.

TRACK Plus+ Package: \$8,000

The TRACKplus+ Package include everything in the Base Package plus:

- Premium Brochure Option: Choose one brochure from our catalog to customize for your site
- Travel: Visiting your site for trail evaluations and grand openings

TRACK Trail Add-ons: Prices Vary

Partners can enhance their TRACK Trail with custom materials, activity stations, interpretive panels, and other materials designed specifically for the resources at your site.

Materials / Deliverables	Description	Cost
Customized Brochure(s)	Option to customize one of the program’s “standard” brochure options. Printed in one-off batches. 2,000 copies.	\$1,500+
Site-specific Brochure(s)	Site-specific brochure designed specifically for the TRACK Trail at your site(s). Printed in one-off batches. 2,000 copies.	\$2,000+
e-Adventures	Site-specific e-Adventure content designed specifically for the TRACK Trail at your site(s). Web-based. Starting at:	\$1,500+

Initials: BRPF-KIP _____ City of Pickens _____

Exhibit 2 – Ongoing Brochure Restocking Fees that are the Responsibility of the Partnering Agency/Agencies



Kids in Parks TRACK Trails

Ongoing Budget

This budget document represents the ongoing costs and shipping fees to maintain the brochure supply for your site's TRACK Trail. Depending upon the visitation at your site and the brochures selected for your site, the costs to restock the brochure-led adventures will vary. We print our most popular "Standard" brochures in larger quantities, allowing us to pass on the savings to our partner locations. Site-specific brochures are printed in one-off batches and are therefore more expensive. Please consult with Kids in Parks staff regarding your preferences before making your final selections.

Materials / Deliverables	Description	Cost
Standard Brochure	From our large batch print runs: Please see the most-current brochure catalog for a complete list of options. Reorder. 2,000 copies.	\$300*
Customizable Brochure Option	Customized versions of our Standard Brochures and other brochure options. Printed in one-off batches. 2,000 copies.	\$600*
Site-Specific Brochure Option	Site-specific brochures created specifically for the TRACK Trail at your site(s). Printed in one-off batches. 2,000 copies.	\$600*
Shipping	Prices vary based on weight and location. ~\$50 per set of 2,000.	\$50*

*Recent and/or future supply chain issues and fuel costs may cause these prices to fluctuate.

Reducing Costs:

Partners can reduce the cost per brochure by ordering larger print quantities. However, be sure you have adequate storage space in a proper facility before considering this option. Contact KIP staff for pricing options.

Additional Brochures:

TRACK Trail partners have the option to have more than four brochure topics for their site(s), or to choose alternative brochure topics for future restocking/print runs. The costs associated with the restocking/printing of those brochure options vary depending upon the brochure topic selected and the category of that brochure in the Kids in Parks catalog, as noted above.

Printing Locally:

Your site may have alternative printing options (GPO, state printer, local printer). If you are mandated to use a particular printer, or you feel you can reduce costs by printing with a local vendor, KIP will provide you with print-ready PDF files and work with your printer to ensure quality standards are met. Brochures printed through another vendor must meet the following specs: 80#, White Gloss Book, FSC Certified, Legal Size, Tri-Folded, 4C/4C.

This option introduces a one-time Licensing Fee of \$150 per brochure topic.

Initials: BRPF-KIP _____ City of Pickens _____



Kids in Parks TRACK Trails Warranties

From our signs to our kiosks, to our brochures and brochure holders, the Kids in Parks program strives to provide the highest quality materials for our TRACK Trail partners. This document provides a general outline of the warranties that come with your TRACK Trail package. Some of these warranties are provided by our vendors, and some of them are provided by Kids in Parks as a way to honor our products. Because MOU documents are generally entered into in advance of vendors being selected and materials being produced, this Exhibit serves as a generic statement regarding the warranties associated with our most commonly materials.

These warranties do not cover acts of vandalism or acts of god associated with nature or natural disasters (i.e., a tree falls on the kiosk and destroys the sign; a hurricane causes a flood and washes the kiosk away, etc.).

Trailhead Signs:

Kids in Parks uses a High Pressure Laminate (HPL) sign for its trailhead signs for most TRACK Trail installations. HPL signs typically come with a 10-year manufacturer's warranty. Partner sites may opt to use a different material due to agency-based sign standards or cost-reduction strategies. These alternate sign materials may not provide the same warranty timeframe.

- High Pressure Laminate Trailhead Sign: 10-year factory warranty
- Di-Bond Metal Sign with UV laminate coating: 1-year factory warranty
- PVC Sign: 1-year factory warranty

Trailhead Kiosks:

Kids in Parks has transitioned into using an upright metal kiosk/sign frame with a built-in plate that accepts the brochure holders. These high-quality kiosk frames come painted from the manufacturer in colors that (probably) align with other sign frames partner site(s) may be using. Partner sites may opt to use a similar kiosk/sign frame in an alternative style: wall mounted or 45* / 60* cantilever with brochure holder bracket mounts for each leg.

Partner sites may also choose to construct their own kiosk/sign frame; or, with appropriate permissions, utilize an existing kiosk/structure. However, this option may void the sign manufacturer's warranty.

Brochure Holders:

Kids in Parks provides a 1-year warranty against defects in the brochure holders it provides. Such defects may include breaking due to natural causes, delamination of glue, weathering, leaking, etc. After 1-year, from the date of shipment, partners will be charged \$50 + shipping for replacement brochure holders. Brochure holders that have been maliciously vandalized by park visitors are EXPLICITLY EXCLUDED FROM THIS WARRANTY.

Initials: BRPF-KIP _____ City of Pickens _____



Kids in Parks TRACK Trails

Shipping Information

Kids in Parks wants to ensure that proofs and shipping are sent to the correct person and address. Please fill out the form below with all relevant information. Shipping address must be able to receive heavy/large items. By completing this form, you are certifying that the address listed is able to receive packages and is checked regularly.

PDF Proof will be sent:

Name of Contact: _____

Email Address: _____

Shipping Address for Product:

Company: _____

Street Address (NO PO BOXES): _____

City, State, Zip: _____

Contact Name: _____

Email: _____

Phone: _____

Special Shipping Services Required:

- | | |
|---|--|
| <input type="radio"/> Signature Required | <input type="radio"/> Construction/Utility |
| <input type="radio"/> Government Facility | <input type="radio"/> Lift Gate |
| <input type="radio"/> Residential | |

Initials: BRPF-KIP _____ City of Pickens _____



Memorandum

Date: October 16th, 2023

To: Pickens City Administrator

From: Director Jonathon Morris, Parks and Recreation

Subject: Jaycee Playground of Promise

Please find the information below for the requirements to open Jaycee Playground.

Minimum to Open:

- Grading playground area for Sod.
 - Quotes incoming;
 - 1) SE Builders, LLC - \$8,500.00
 - 2) County - Incoming
 - Current dirt needs to be sifted and cleared of rocks.
 - Fill dirt spread.
 - Topsoil delivered and spread.
- Purchase/Installation of structure bumpers. - See Attachment
 - Most of the bumpers are on site, some will need to be ordered.
 - Cost est. is \$1700 for 50 additional 4ft sections.
- Purchase and installation of wood fiber product inside of structure bumpers.
 - Engineered Wood fiber at a depth of 12in (before compacting)
 - Cost est. is \$10,608 for 6500 Sq Ft of fiber.
 - Quote
 - \$34/ cubic foot - 312 Cubic Feet Needed
- Minor repairs to existing wooden structures and swing sets.

Jonathon Morris, Director
545 Sangamo Rd.
Pickens, SC 29671

864.878.2296
cityofpickens.com/rec



- Current wooden structures pressure washed and painted/sealed.
- Minor framing board replacements.
- Decking board replacement for rotted/broken boards.
- New plastic swing seats and coated chains (toddler & child). – See Attachment
 - Cost Est. is \$860 + shipping/taxes.
 - 2 Toddler Swings @ \$128/ea
 - 6 Child/Adult swing seats @ \$46/ea
 - 6 swing chains @ \$36/ea
 - 4 swing chains @ \$28/ea
- Pavement recap and installation of sidewalks for ADA compliance.
 - Current sidewalk is in disrepair and needs to be resurfaced.
 - Additional sidewalk needs to be extended around the structure to the mini amphitheater for ADA access.
 - Quotes
 - 1) SE Builders, LLC - \$15,000
 - 2) Garcon - \$20,892
- Sod purchase and installation in playground area.
 - Quotes
 - 1) SE Builders, LLC - \$24,000
 - 2) SpringTree Landscapes - \$30,820
 - 3) 3rd Quoted but timeline is 6 months out
 - Sod deadline is approaching quickly

Total Estimated: \$60,668 (excluding minor structure repair costs)
****All Costs are before Shipping and Taxes****

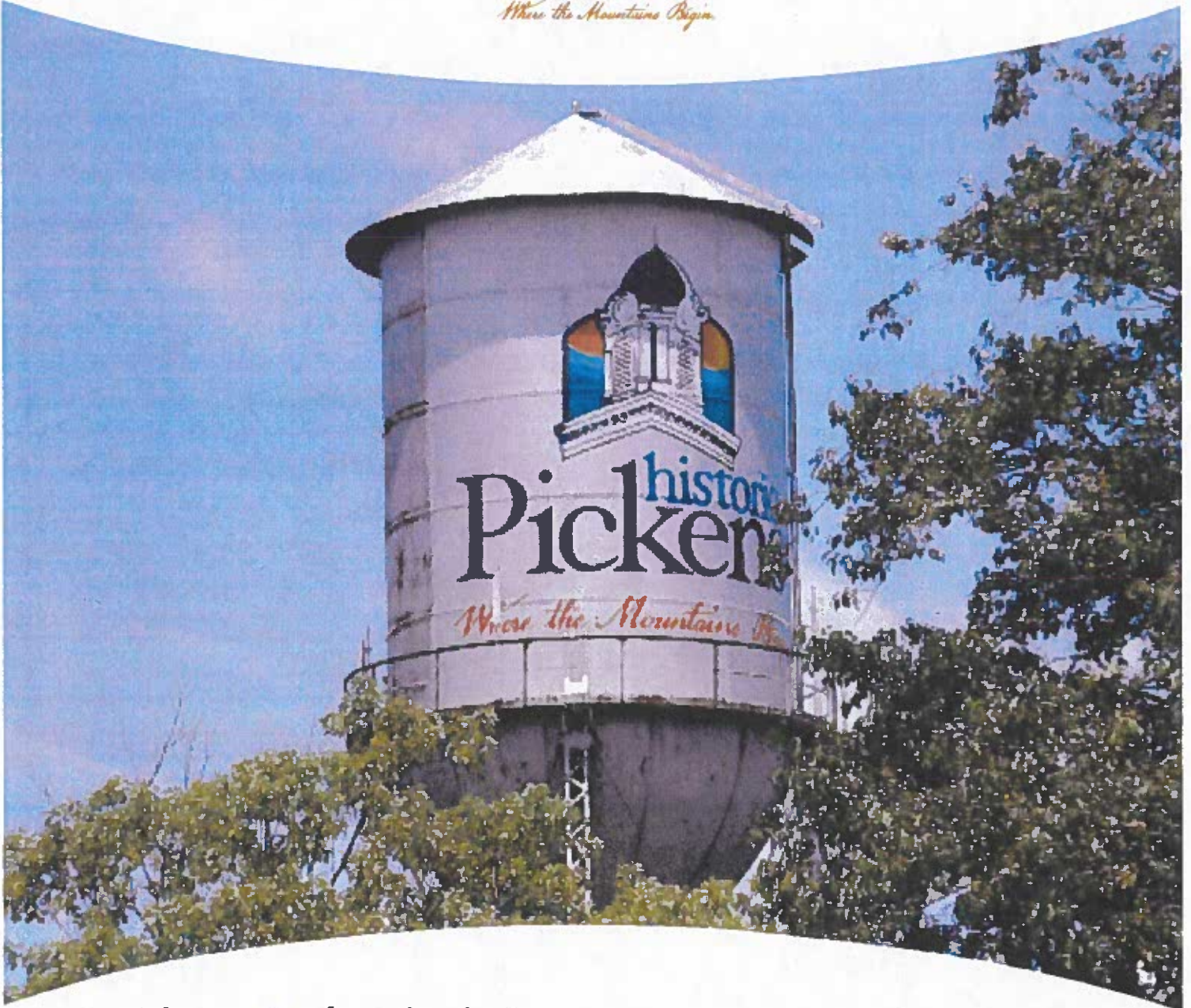
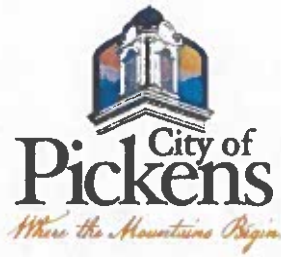


Preferred before Opening:

- Walkway from playground entrance to Tennis Court gate.
 - Quote
 - Included with quote for ADA sidewalk above
- Installation of bumpers for future structures
 - See item 2 above
- 3 spring bouncer play structures - See Attachment
 - 1) Filbert Frog Fun Bounce
 - \$634
 - 2) Harry Hopper Fun Bounce
 - \$802
 - Bumbling Betsy Fun Bounce
 - \$850
- 1 panel play structure - See Attachment
 - Cost est. is \$2788 + shipping/taxes
- Fence along roadside of playground
 - Quotes incoming
- Fence along parking lot side of playground
 - Quotes incoming

Total Estimated: \$65,742 (excluding fencing costs)

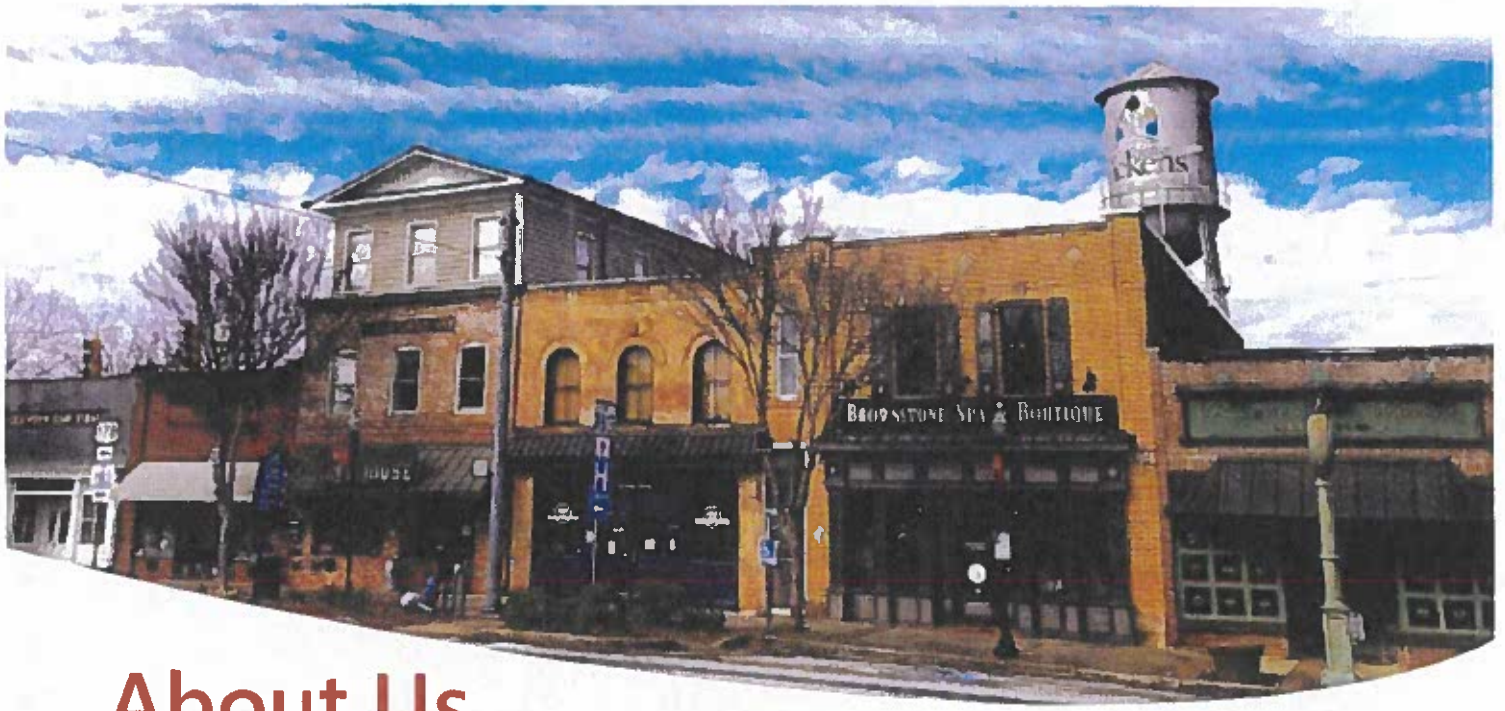
****All Costs are before Shipping and Taxes****



City Administrator Recruitment

The City of Pickens, SC (3,169 pop.) is seeking an energetic and visionary leader with strong collaboration skills to serve as its next City Administrator. The next City Administrator will work with a supportive City Council that has a bold vision for the future. This is an excellent opportunity for a management professional who's looking to make his or her mark.

Please apply by November 17, 2023 for priority consideration.



About Us

Tucked in the foothills of the Blue Ridge Mountains, Pickens offers visitors a wide array of interesting, fun and exciting activities, from shopping and eating, to biking, to enjoying the natural resources, community events, and cultural activities that abound. Here you will find people who value family, friends and a relaxed lifestyle. In Pickens, you become part of the community.

On June 15, 1869, a handbill distributed in South Carolina's Upcountry advertised the "Last Sale of Town Lots" for the new county of Pickens. The ad stated, "The location is most desirable, one situated on a beautiful plateau and surrounded by a fertile region, with thrifty inhabitants and the village rapidly growing."

The town of Pickens was founded in 1868 and named for the Revolutionary War hero General Andrew Pickens. Scottish-Irish settlers were the original inhabitants of the Pickens area, with a few traders who lived among the Cherokees. When the new Pickens was being created, Elihu Griffin offered 40 acres of his land for the courthouse; it was this land being offered for sale in the 1869 handbill.

Much of the City's past is present today, giving a glimpse of its rich and fascinating heritage. This mixture of past and present is one of the factors which makes Pickens a place of historical interest and significance.

Pickens is convenient to the Cherokee Foothills National Scenic Highway (SC 11) where numerous waterfalls and state parks, including Table Rock and Keowee-Toxaway, attract visitors to the Upstate of South Carolina. Pickens is home to the Pickens County Museum which is located in the historic 1902 county jail. Nearby, just off Highway 178, is the 1826 Hagood Grist Mill. The Azalea Festival is celebrated each spring, featuring a classic car cruise and an arts/crafts show. There are other annual festivals and events as well, like Founders Day Music Festival, 4th of July, Blue Ridge Fest and the annual downtown Trick or Treat on Main.

The City of Pickens is situated at the foot of the Blue Ridge Mountains. It is the county seat of Pickens County and is a small business center for a good agricultural and industrial area. The City is approximately 20 miles west of Greenville, South Carolina, 70 miles South of Asheville, North Carolina, and 143 miles Northeast of Atlanta, Georgia. The 2010 population of Pickens was 3,126 according to the U.S. Census Bureau.

While you are in town, take a moment and visit the downtown amphitheater located at 114 West Main Street. In addition, our brand new Town Creek Bike Park just opened off Sangamo Road – an off-road BMX-style bike park that is one of a kind! Finally, take a walk or bike ride on the Doodle Trail, a multi-use paved trail that connects our downtown to the City of Easley's downtown.

City Governance and Staff

The City Administrator is appointed by and reports to the 7-member City Council, which is comprised of the Mayor and 6 Councilmembers. The Mayor and City Councilmembers are elected to staggered, 4-year terms with the next election taking place in November 2023.

The city functions under the council form of government, where the City Council exercises collective responsibility for the governance of the city. The City Council delegates day-to-day management of the city to the City Administrator, who serves as the chief administrative officer.

The City Administrator's duties include, but are not limited to:

- Supervising the city's 49 full-time staff, as well as part-time staff and individuals who provide services to the city as independent contractors.
- Overseeing the city's departments, projects, and contracts.
- Preparing the City Council's meeting agendas, participating in all City Council meetings, and drafting/implementing the City Council's resolutions, ordinances, and policies.
- Responding to complaints, concerns, and suggestions from city residents and business owners.
- Working with outside agencies, organizations, and condition of the city, and seeking out non-tax revenues (such as grants) when possible.
- Pickens is a full-service city with a police department, fire department, and a recreation department. The public works department is responsible for water distribution, sewer collection, and grounds maintenance. The city also has a municipal court. The total city budget is \$7.98 million. General fund operations comprise \$3.64 million of the total budget, with the water/wastewater treatment enterprise fund totaling \$3.76 million. Several special revenue funds make up the remainder.
- Ensure support to the Planning Commission, including participating in all Planning Commission meetings, drafting amendments to the zoning ordinance, and reviewing annexation petitions and site plans to ensure compliance with zoning regulations.
- Preparing the city's budget and capital improvements plan, executing the budget upon adoption, monitoring the financial condition of the city.



Challenges and Opportunities

The next City Administrator will be taking over at an exciting point in the city's history. Here's an overview of some of the projects that the next City Administrator will have a chance to work on:

- Engage in rebuilding the City's organizational structure to ensure the effective and efficient delivery of city services in a customer friendly environment.
- Create an environment where communication and understanding is an important and vital part of the organization.
- Engage in team building to enhance City Council's ability to work together to move the city progressively forward.
- Build a positive and effective relationship with the business community.
- Update the City's Human Resources practices, including personnel policies and procedures, performance evaluations, and ensuring competitive pay and benefits.
- Bring important infrastructure grant projects to completion.
- Lead the City's efforts in a regional joint municipal water system venture.
- Coordinate and lead the City in a strategic planning process.

Candidate Profile

Experience. A minimum of 4 years of progressively responsible local government experience is required. Supervisory experience is highly desired. The City Council is willing to consider any combination of skills, education, and experience that demonstrate an ability to perform the position's duties.

Education. A bachelor's degree in business administration, public administration, or a related field is required. A master's degree is preferred.

Residency. Residency within the City of Pickens is preferred but not required.

Competencies. The City Council prefers that the next City Administrator possess competencies in the following areas:

- Organization and staff development.
- Human resources management.
- Economic and community development.
- Planning, zoning, and codes enforcement.
- Finance, accounting, and budget management.
- Familiarity with public works operations.

Personal Characteristics. In addition to the experience and education requirements, the successful candidate will have the following personal characteristics:

- Approachable management style.
- Ability to function as a facilitator and consensus builder among staff, City Council, and community stakeholders.
- A willingness to be involved and visible in the community through, for instance, volunteering in local civic organizations.

- Superb communication skills in order to convey the city's message to the community and media.
- Ability to maintain poise and tact during difficult situations.
- Excellent listening skills, as well as the ability to accept constructive criticism.
- Energy and enthusiasm, including the ability to be effective while managing multiple complex projects simultaneously.
- Strong analytical skills to understand and plot out the city's long-term strategy.
- An eagerness and willingness to pursue continuing education, to be involved in professional associations, and to network with other local government professionals across the state.
- A commitment to excellence and maintaining high ethical standards, and a dedication to public service.

Finally, the City Council expects the next City Administrator to become a valued member of the community. Thus, the next City Administrator should be someone who will be excited at the prospect of serving in this role for at least the next 3 to 5 years.

Recruitment Details

The City Council anticipates entering into an employment contract with the successful candidate, with a hiring range of \$85,000 to \$115,000, depending on education, experience, and qualifications.

In addition, the city offers the following benefits:

- A vehicle allowance for government business use.
- Use of a city-provided cellphone and laptop for official business.
- An expense budget to support professional development through training seminars and conferences, as well as membership in professional and civic organizations.
- Participation in the SC local government employee retirement system.
- Health, vision, and dental insurance benefits provided through the SC Public Employee Benefit Authority.
- Life insurance and short-term disability benefits.



Application Process

To apply, submit a cover letter, resume, list of 3 to 5 professional references, and completed and signed City of Pickens employment application via mail or email to Mr. Trey Eubanks. Your resume must illustrate an ability to perform the duties of the position.

Trey Eubanks

Interim City Administrator

City of Pickens

Email: teubanks@scacog.org

Phone: 843-200-2650

Address: 219 Pendleton Street, PO Box 217, Pickens, SC 29671

Recruitment Timeline

This position is open until filled. For priority consideration please apply by: 11/17/2023 at 5:00 pm.

Hiring requirements. An employment offer is contingent upon satisfactory completion of the following:

- Pre-employment drug screen.
- Check of criminal background, credit history, and driving records.
- Work history verification and reference check.
- Verification of education credentials.

The City of Pickens is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions with the City of Pickens are based on business needs, job requirements and individual qualifications, without regard to race, color, religion or belief, sex, gender, age, sexual orientation, family or parental status, or any other status protected by state or federal law.



Monthly Financial Report
Fiscal Year 2023 Through Month Ended
Oct-23

GENERAL FUND

<i>Category</i>	<i>Annual Budget</i>	<i>YTD Actual</i>	<i>% of Budget</i>	<i>% Year Passed</i>
Revenues	\$ 4,538,929	\$ 539,018	11.9%	8.3%
Expenditures	\$ 4,538,929	\$ 1,491,823	32.9%	8.3%
Revenues Over (Under) Expenditures	\$ -	\$ (952,805)		

UTILITY FUND

<i>Category</i>	<i>Annual Budget</i>	<i>YTD Actual</i>	<i>% of Budget</i>	<i>% Year Passed</i>
Revenues	\$ 3,987,649	\$ 847,320	21.2%	8.3%
Expenditures	\$ 3,866,108	\$ 1,044,080	27.0%	8.3%
Revenues Over (Under) Expenditures	\$ 121,541	\$ (196,760)		

HOSPITALITY TAX FUND

<i>Category</i>	<i>Annual Budget</i>	<i>YTD Actual</i>	<i>% of Budget</i>	<i>% Year Passed</i>
Revenues	\$ 590,000	\$ 177,502	30.1%	8.3%
Expenditures	\$ 590,000	\$ 363,993	61.7%	8.3%
Revenues Over (Under) Expenditures	\$ -	\$ (186,491)		

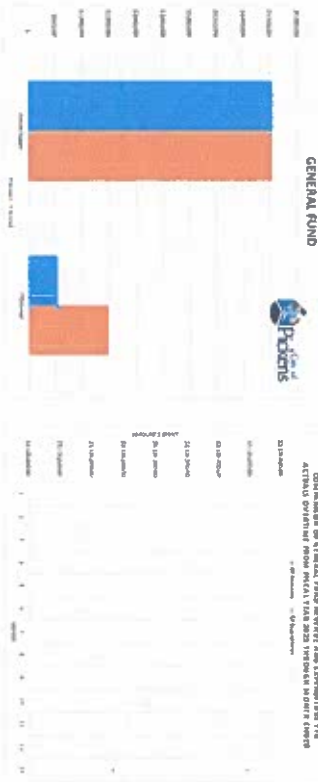
ARPA FUND

<i>Category</i>	<i>Annual Budget</i>	<i>YTD Actual</i>	<i>% of Budget</i>	<i>% Year Passed</i>
Revenues	\$ 470,000	\$ 470,000	100.0%	8.3%
Expenditures	\$ 470,000	\$ 205,004	43.6%	8.3%
Revenues Over (Under) Expenditures	\$ -	\$ 264,996		

RECONCILED BANK ACCOUNT BALANCES

<i>Account</i>	<i>Balance</i>
Wells Fargo Operating Account	\$ 1,161,815
Wells Fargo Hospitality Tax Account	\$ 619,547

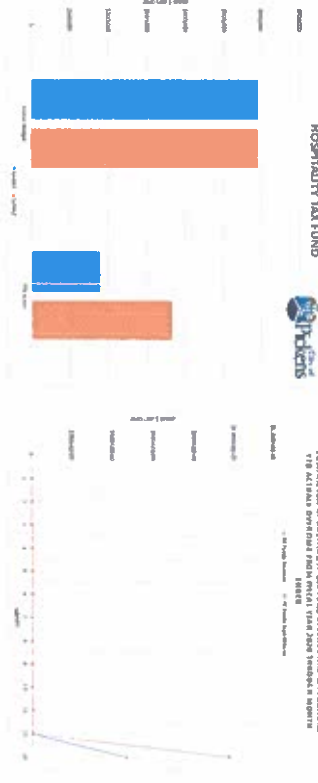
GENERAL FUND



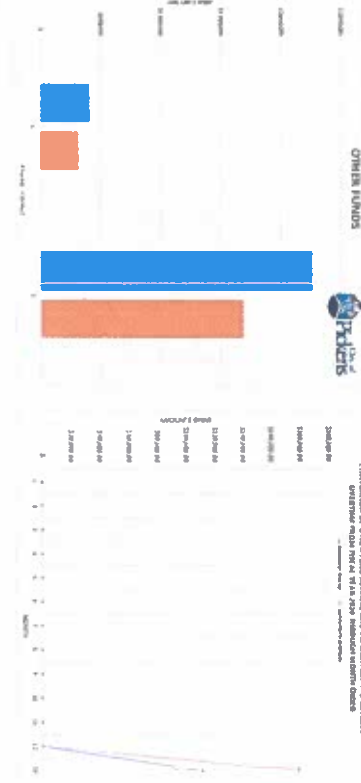
UTILITY FUND



HOSPITALITY TAX FUND



OTHER FUNDS



REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
10 General Fund				
Revenue				
10 General Fund				
10-4150-4000 ARPA TRANSFER ADMIN	0.00	0.00	25,000.00	0
10-4150-4010 ELECTION FILING FEES	500.00	500.00	500.00	100
10-4150-4020 SIGN AND PLANNING PERMIT FEE:	737.50	737.50	3,000.00	25
10-4150-4025 SCMIT REFUND (WORKERS COMP	0.00	0.00	26,000.00	0
10-4150-4040 CITY RENTALS	275.00	275.00	2,400.00	11
10-4150-4050 FRANCHISE FEES	31,735.22	31,735.22	350,000.00	9
10-4150-4055 MERCHANTS INVENTORY	0.00	0.00	12,500.00	0
10-4150-4060 PROPERTY TAX	27,136.22	27,136.22	541,208.37	5
10-4150-4061 HOMESTEAD EXEMPTION TAX	0.00	0.00	48,000.00	0
10-4150-4065 LOCAL OPTION SALES TAX	140,994.16	140,994.16	712,620.00	20
10-4150-4070 ACCOMMODATIONS TAX	1,560.48	1,560.48	2,000.00	78
10-4150-4071 AID TO SUBDIVISIONS	3,609.08	3,609.08	35,000.00	10
10-4150-4072 MFG PVE REIMBURSEMENT PROG	0.00	0.00	200.00	0
10-4150-4075 LOCAL GOVT FUND	20,842.39	20,842.39	83,369.58	25
10-4150-4080 BUSINESS LICENSE	64,314.32	64,314.32	705,000.00	9
10-4150-4180 MISCELLANEOUS/ALL OTHER	76,740.88	76,740.88	132,000.00	58
10-4150-4191 HOSPITAL TAX OH REIMBURSEME	2,000.00	2,000.00	115,000.00	2
10-4210-4000 ARPA TRANSFER POLICE	0.00	0.00	305,000.00	0
10-4210-4090 SCHOOL RESOURCE OFFICER RE	56,000.00	56,000.00	280,000.00	20
10-4210-4095 MUNICIPAL FINES	22,826.48	22,826.48	80,000.00	29
10-4210-4099 MISCELLEANOUS REVENUE	75.00	75.00	0.00	*100
10-4220-4025 RETURN OF SURPLUS WORK COM	-15.84	-15.84	0.00	*100
10-4220-4215 IN CITY FIRE FEES	3,062.50	3,062.50	206,731.30	1
10-4310-4000 ARPA TRANSFER PUBLIC WORKS	0.00	0.00	70,000.00	0
10-4310-4112 SANITATION INSIDE CITY	60,348.50	60,348.50	330,000.00	18
10-4310-4122 SANITATION OUTSIDE CITY	8,859.50	8,859.50	26,400.00	34
10-4310-6218 2ND ROLL CART PURCHASE	214.97	214.97	0.00	*100
10-4510-4001 ARPA TRANSFER PARKS & REC	0.00	0.00	70,000.00	0
10-4510-4135 Basketball Fees	317.00	317.00	15,500.00	2
10-4510-4140 Volleyball Fees	7,129.55	7,129.55	22,000.00	32
10-4510-4145 Baseball/Softball Fees	542.00	542.00	15,000.00	4
10-4510-4150 Football & Cheering Fees	0.00	0.00	3,000.00	0
10-4510-4160 Facility Rentals	440.00	440.00	9,000.00	5
10-4510-4165 Soccer Fees	780.00	780.00	0.00	*100
10-4510-4170 SUMMER CAMP FEES	2,355.00	2,355.00	27,500.00	9
10-4510-4171 Soccer Fees	2,755.00	2,755.00	10,000.00	28

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
10-8000-4053 FD INNOVAPAD REVENUE	2,883.50	2,883.50	0.00	*100
10 General Fund Subtotal	\$539,018.41	\$539,018.41	\$4,263,929.25	13
Revenue Subtotal	\$539,018.41	\$539,018.41	\$4,263,929.25	13
Expenditure				
10 General Fund				
10-4150-5000 ADM. SALARIES	37,909.97	37,909.97	150,357.74	25
10-4150-5005 CITY COUNCIL SALARY (1/2)	4,961.56	4,961.56	24,000.00	21
10-4150-5015 SOCIAL SECURITY	3,367.96	3,367.96	15,391.37	22
10-4150-5020 RETIREMENT-EMPLOYER	7,933.05	7,933.05	13,736.19	58
10-4150-5025 SCMIT (WORKERS COMP)	1,781.99	1,781.99	4,224.00	42
10-4150-5026 SCMIRF (LIABILITY & PROPERTY)	5,875.00	5,875.00	5,875.00	100
10-4150-5035 HEALTH & LIFE INSURANCE	3,554.19	3,554.19	13,736.19	26
10-4150-5070 Appreciation/Bonus	0.00	0.00	2,500.00	0
10-4150-6002 SFTWARE/COMP/EMAIL PER USER	16,524.75	16,524.75	40,000.00	41
10-4150-6004 HARRIS SOFTWARE SUPPORT	0.00	0.00	14,000.00	0
10-4150-6005 OFFICE SUPPLIES & EXPENSES	1,137.73	1,137.73	10,500.00	11
10-4150-6010 PLANNING EXPENSES	4,757.00	4,757.00	30,000.00	16
10-4150-6015 BUILDING REPAIRS & MAINTENAN	234.43	234.43	12,000.00	2
10-4150-6025 TRAINING/DEVELOPMENT/DUES	1,050.08	1,050.08	8,000.00	13
10-4150-6030 MAYOR & COUNCIL EXPENSE	560.00	560.00	8,900.00	6
10-4150-6035 Sponsorships/Donations	8,900.00	8,900.00	10,000.00	89
10-4150-6050 OFFICE UTILITIES	5,473.40	5,473.40	13,000.00	42
10-4150-6065 ELECTION EXPENSE	0.00	0.00	2,000.00	0
10-4150-6070 MEDIA ADVERTISING	806.00	806.00	3,000.00	27
10-4150-6075 PROFESSIONAL FEES	9,971.00	9,971.00	25,000.00	40
10-4150-6076 ACCOUNTING & AUDITING	2,608.00	2,608.00	22,000.00	12
10-4150-6077 ORDINANCE CODIFICATION EXPEI	0.00	0.00	3,500.00	0
10-4150-6080 CLEANING SERVICE & SUPPLIES	1,041.82	1,041.82	1,200.00	87
10-4150-6081 BUSINESS LICENSE EXPENSE	915.11	915.11	6,000.00	15
10-4150-6095 MISCELLANEOUS EXPENSE	311.32	311.32	1,000.00	31
10-4150-6105 WELLNESS PROGRAM	0.00	0.00	700.00	0
10-4150-6180 PRE-EMPLOYMENT TESTING	0.00	0.00	300.00	0
10-4150-8060 New Website/Logo	0.00	0.00	15,000.00	0
10-4150-8070 Design Improvements	0.00	0.00	10,000.00	0
10-4210-5000 POLICE SALARY	251,235.99	251,235.99	861,197.98	29
10-4210-5006 POLICE PART TIME SALARIES	18,536.29	18,536.29	58,060.00	32
10-4210-5010 POLICE OVERTIME	36,324.65	36,324.65	30,296.70	120
10-4210-5015 EMPLOYER SOCIAL SECURITY	22,932.69	22,932.69	68,453.71	34
10-4210-5020 RETIREMENT EMPLOYER	63,375.86	63,375.86	194,311.78	33

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
10-4210-5025 SCMIT (WORKERS COMP)	1,781.99	1,781.99	12,288.00	15
10-4210-5026 SCMIRF (LIABILITY & PROPERTY)	1,765.06	1,765.06	1,765.06	100
10-4210-5035 HEALTH & LIFE INSURANCE	11,208.87	11,208.87	78,344.40	14
10-4210-5070 APPRECIATION/BONUS	0.00	0.00	2,500.00	0
10-4210-6002 CENTRAL SQUARE	13,503.75	13,503.75	63,000.00	21
10-4210-6005 SUPPLIES & EXPENSE	2,023.33	2,023.33	10,000.00	20
10-4210-6015 BUILDING REPAIRS & MAINTENAN	90.82	90.82	1,000.00	9
10-4210-6058 FIREARMS TRAINING/AMMO	1,459.81	1,459.81	3,500.00	42
10-4210-6095 MISCELLANEOUS	1,233.90	1,233.90	2,500.00	49
10-4210-6115 K-9	310.56	310.56	2,000.00	16
10-4210-6120 TRAINING & PROFESSIONAL DEVE	399.35	399.35	11,500.00	3
10-4210-6125 TECHNOLOGY EXPENSE	7,205.39	7,205.39	3,000.00	240
10-4210-6130 AUTOMOBILE EXPENSE	8,565.04	8,565.04	40,000.00	21
10-4210-6135 FUEL EXPENSE	10,974.63	10,974.63	40,000.00	27
10-4210-6140 RADIO MAINTENANCE	363.80	363.80	5,500.00	7
10-4210-6145 DISPATCH EXPENSE	0.00	0.00	48,000.00	0
10-4210-6150 COMMUNITY EDUCATION	0.00	0.00	2,500.00	0
10-4210-6155 UNIFORMS	2,389.53	2,389.53	5,000.00	48
10-4210-6160 HOUSING OF PRISONERS	5,901.86	5,901.86	9,000.00	66
10-4210-6180 PRE-EMPLOYMENT TESTING	328.00	328.00	0.00	*100
10-4210-6182 VEHICLE PURCHASES (ARPA)	160,766.36	160,766.36	200,000.00	80
10-4210-6183 Evidence Room / Evidence Supplies	0.00	0.00	3,000.00	0
10-4210-6185 TASER EQUIPMENT	4,710.00	4,710.00	5,000.00	94
10-4210-6190 VEHICLE TECHNOLOGY (ARPA)	0.00	0.00	25,000.00	0
10-4210-6195 WELLNESS PROGRAM	0.00	0.00	1,500.00	0
10-4220-5000 SALARIES FIREMEN	54,446.21	54,446.21	190,000.00	29
10-4220-5006 PART TIME SALARIES	24,672.63	24,672.63	118,296.05	21
10-4220-5010 OVERTIME	5,876.01	5,876.01	12,000.00	49
10-4220-5015 SOCIAL SECURITY	6,578.23	6,578.23	23,000.00	29
10-4220-5020 EMPLOYER RETIREMENT	18,266.95	18,266.95	58,000.00	31
10-4220-5025 SCMIT (WORKERS COMP)	1,781.99	1,781.99	3,000.00	59
10-4220-5026 SCMIRF (LIABILITY & PROPERTY)	4,000.00	4,000.00	4,000.00	100
10-4220-5035 HEALTH & LIFE INSURANCE	4,052.16	4,052.16	17,000.00	24
10-4220-5050 VOLUNTEER FIRE	635.11	635.11	35,000.00	2
10-4220-5070 APPRECIATION/BONUS	0.00	0.00	2,300.00	0
10-4220-6000 WELLNESS PROGRAM	0.00	0.00	1,500.00	0
10-4220-6002 SFTWARE/COMP/EMAIL PER USER	2,204.94	2,204.94	9,000.00	24
10-4220-6005 SUPPLIES-EXPENSE	783.26	783.26	5,000.00	16
10-4220-6015 BUILDING REPAIRS & MAINTENAN	303.49	303.49	1,000.00	30

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
10-4220-6016 EQUIPMENT MAINTENANCE	585.69	585.69	10,000.00	6
10-4220-6025 MEMBERSHIP DUES	3,824.39	3,824.39	4,500.00	85
10-4220-6099 MISCELLANEOUS EXPENSE	124.42	124.42	1,000.00	12
10-4220-6130 TRUCK EXPENSE	7,489.29	7,489.29	20,000.00	37
10-4220-6135 FUEL	2,699.20	2,699.20	10,000.00	27
10-4220-6140 RADIO MAINTENANCE	33.74	33.74	7,000.00	0
10-4220-6141 AIR PACK MAINTN & SERVICE	0.00	0.00	6,000.00	0
10-4220-6155 FIREMEN UNIFORMS	409.81	409.81	6,000.00	7
10-4220-6157 TURN OUT GEAR	599.78	599.78	36,000.00	2
10-4220-6158 FIRE PREVENTION EXPENSES	1,128.83	1,128.83	3,000.00	38
10-4220-6180 PRE EMPLOYMENT TESTING	0.00	0.00	500.00	0
10-4220-6185 TRAINING EXPENSES	1,589.25	1,589.25	5,500.00	29
10-4220-6205 HEALTH PHYSICALS	3,402.00	3,402.00	5,000.00	68
10-4310-5000 PUBLIC WORKS SALARIES	138,471.33	138,471.33	325,000.00	43
10-4310-5006 PART TIME PUBLIC WORKS SALAR	8,776.00	8,776.00	33,000.00	27
10-4310-5010 PUBLIC WORKS OVERTIME	12,205.42	12,205.42	12,000.00	102
10-4310-5015 PUBLIC WORKS SOCIAL SECURITY	11,247.88	11,247.88	34,013.60	33
10-4310-5020 PW RETIREMENT-EMPLOYER	27,678.53	27,678.53	83,473.52	33
10-4310-5025 SCMIT (WORKERS COMP)	2,648.55	2,648.55	4,000.00	66
10-4310-5026 SCMIRF (LIABILITY & PROPERTY)	8,194.00	8,194.00	7,000.00	117
10-4310-5035 HEALTH & LIFE INSURANCE	9,031.10	9,031.10	87,767.00	10
10-4310-5070 APPRECIATION/BONUS	108.57	108.57	2,000.00	5
10-4310-6002 SFTWARE/COMP/EMAIL PER USER	158.98	158.98	600.00	26
10-4310-6050 ELECTRICITY	24,085.52	24,085.52	74,000.00	33
10-4310-6130 TRUCK EXPENSE	5,685.53	5,685.53	35,000.00	16
10-4310-6131 EQUIPMENT EXPENSE	5,476.85	5,476.85	10,000.00	55
10-4310-6135 PUBLIC WORKS FUEL	19,291.18	19,291.18	35,000.00	55
10-4310-6140 SHOP ELECTRICITY	26.12	26.12	3,000.00	1
10-4310-6155 PW UNIFORMS	5,255.06	5,255.06	7,000.00	75
10-4310-6180 PRE EMPLOYMENT TESTING	200.00	200.00	1,000.00	20
10-4310-6215 PW MAINT'N EXPENSE	2,520.42	2,520.42	8,000.00	32
10-4310-6216 DUMPSTERS/ROLLCARTS	0.00	0.00	8,000.00	0
10-4310-6220 SAFETY EQUIPMENT	7,662.68	7,662.68	3,500.00	219
10-4310-6225 COUNTY LANDFILL TIPPING FEES	13,764.89	13,764.89	50,000.00	28
10-4310-6230 NEW EQUIPMENT (ARPA)	43,114.39	43,114.39	40,000.00	108
10-4310-6245 SIGNS	1,707.90	1,707.90	5,000.00	34
10-4310-6255 OFFICE SUPPLIES	166.13	166.13	1,000.00	17
10-4510-5000 SALARIES RECREATION	44,471.38	44,471.38	143,553.60	31
10-4510-5006 PART TIME SALARIES	11,130.00	11,130.00	46,738.32	24

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
10-4510-5010 OVERTIME	2,190.69	2,190.69	10,000.00	22
10-4510-5015 RECREATION SOCIAL SECURITY	3,462.03	3,462.03	13,118.19	26
10-4510-5020 RETIREMENT-EMPLOYER	8,482.32	8,482.32	31,381.18	27
10-4510-5025 SCMIT (WORKERS COMP)	1,536.00	1,536.00	1,536.00	100
10-4510-5026 SCMIRF (LIABILITY & PROPERTY)	17,432.98	17,432.98	17,432.98	100
10-4510-5035 HEALTH & LIFE INSURANCE	4,902.82	4,902.82	14,049.20	35
10-4510-5070 APPRECIATION/BONUS	160.40	160.40	1,500.00	11
10-4510-6000 WELLNESS PROGRAM	0.00	0.00	300.00	0
10-4510-6002 SFTWARE/COMP/EMAIL PER USER	2,036.71	2,036.71	3,000.00	68
10-4510-6005 Supplies-Office	3,860.25	3,860.25	6,000.00	64
10-4510-6006 TRAININGS/ MEETINGS/DUES	1,578.23	1,578.23	8,000.00	20
10-4510-6015 BUILDING REPAIRS & MAINTENAN	6,443.46	6,443.46	30,000.00	21
10-4510-6016 PARK AND PLAYGROUND MAINT	1,467.52	1,467.52	6,000.00	24
10-4510-6017 PLAYGROUND MAINTENANCE	455.33	455.33	6,000.00	8
10-4510-6018 VEHICLE MAINTENANCE	2,996.32	2,996.32	7,000.00	43
10-4510-6019 GROUNDS/FIELDS	24,836.28	24,836.28	40,000.00	62
10-4510-6050 ELECTRICITY & HEATING	16,488.46	16,488.46	59,000.00	28
10-4510-6135 FUEL VEHICLES & EQUIPMENT	1,394.65	1,394.65	8,000.00	17
10-4510-6145 FIELD LIGHTING (ARPA)	1,123.00	1,123.00	40,000.00	3
10-4510-6155 REC EMPLOYEE UNIFORMS EXPE	428.77	428.77	2,000.00	21
10-4510-6180 PRE EMPLOYMENT TESTING	0.00	0.00	750.00	0
10-4510-6265 BASKETBALL EXPENSE	5,616.19	5,616.19	20,000.00	28
10-4510-6270 VOLLEYBALL EXPENSE	11,873.75	11,873.75	20,000.00	59
10-4510-6275 BASEBALL EXPENSE	1,079.89	1,079.89	15,000.00	7
10-4510-6279 CHEERING EXPENSES	19.80	19.80	5,000.00	0
10-4510-6280 FOOTBALL EXPENSE	19,655.32	19,655.32	25,000.00	79
10-4510-6281 SUMMER CAMP EXPENSE	6,783.00	6,783.00	9,000.00	75
10-4510-6285 CONCESSIONS	0.00	0.00	2,500.00	0
10-4510-6290 SOCCER EXPENSE	4,819.90	4,819.90	15,000.00	32
10-4510-6295 EVENTS	338.32	338.32	4,000.00	8
10-4510-6325 JANITORIAL SUPPLIES	3,280.58	3,280.58	4,000.00	82
10-4520-6005 OFFICE SUPPLIES	68.17	68.17	0.00	*100
10-4520-6015 BUILDING REPAIRS & MAINTENAN	1,156.69	1,156.69	30,000.00	4
10-4520-6025 DUES/SCHOOLS/MEETINGS	0.00	0.00	1,000.00	0
10-4520-6050 GROUNDS ELECTRICITY	3,149.71	3,149.71	6,500.00	48
10-4520-6105 WELLNESS AND SAFETY EXPENSE	0.00	0.00	1,000.00	0
10-4520-6220 WELLNESS PROGRAM	0.00	0.00	1,000.00	0
10-4520-6235 CHEMICALS AND FERTILIZER	768.19	768.19	8,000.00	10
10-4520-6304 LANDSCAPING	702.53	702.53	6,000.00	12

REVENUE & EXPENDITURE STATEMENT
 07/01/2023 To 10/16/2023

CITY OF PICKENS
 FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
10-4520-6310 IRRIGATION SUPPLIES	48.14	48.14	1,500.00	3	
10-4520-6321 GROUNDS MAINTENANCE	4,747.23	4,747.23	10,000.00	47	
10-4520-6325 JANITORIAL SUPPLIES	1,561.73	1,561.73	4,000.00	39	
10-4520-6326 TRAIL MAINTENANCE	1,543.82	1,543.82	5,000.00	31	
10-4650-5000 MUNICIPAL COURT SALARIES	15,010.01	15,010.01	46,109.82	33	
10-4650-5006 PART TIME JUDGE SALARY	0.00	0.00	20,000.00	0	
10-4650-5010 Court Overtime	903.67	903.67	2,500.00	36	
10-4650-5015 SOCIAL SECURITY	1,052.54	1,052.54	5,780.73	18	
10-4650-5020 RETIREMENT-EMPLOYER	2,773.88	2,773.88	13,383.59	21	
10-4650-5025 SCMIT (WORKERS COMP)	1,175.26	1,175.26	1,175.26	100	
10-4650-5035 HEALTH & LIFE INSURANCE	3,542.00	3,542.00	13,507.09	26	
10-4650-5070 APPRECIATION/BONUS	0.00	0.00	350.00	0	
10-4650-6000 WELLNESS PROGRAM	0.00	0.00	175.00	0	
10-4650-6002 SFTWARE/COMP/EMAIL PER USER	0.00	0.00	500.00	0	
10-4650-6050 TRAINING/TRAVEL	0.00	0.00	2,000.00	0	
10-4650-6095 MISC EXPENSE	0.00	0.00	1,000.00	0	
10-4650-6185 TRAINING/COURT EXPENSES	3,248.78	3,248.78	4,000.00	81	
10-4650-6335 JURORS EXPENSE	0.00	0.00	5,000.00	0	
10-4650-6340 PUBLIC DEFENDER	0.00	0.00	6,500.00	0	
10-5000-8500 GO BOND 2020 PRINCIPAL & INTEF	0.00	0.00	78,669.65	0	
10 General Fund Subtotal	\$1,491,823.00	\$1,491,823.00	\$4,606,698.90	32	
Expenditure Subtotal	\$1,491,823.00	\$1,491,823.00	\$4,606,698.90	32	
Before Transfers	Deficiency Of Revenue Subtotal	-\$952,804.59	-\$952,804.59	-\$342,669.65	278
After Transfers	Deficiency Of Revenue Subtotal	-\$952,804.59	-\$952,804.59	-\$342,669.65	278
11 Victims Advocate Fund 11					
Revenue					
11 Victims Advocate Fund 11					
11-4210-4100 VICTIM ASSISTANCE FUND 11 REV	1,605.09	1,605.09	16,000.00	10	
11Victims Advocate Fund 11 Subtotal	\$1,605.09	\$1,605.09	\$16,000.00	10	
Revenue Subtotal	\$1,605.09	\$1,605.09	\$16,000.00	10	
Expenditure					
11 Victims Advocate Fund 11					
11-4530-5006 PART TIME SALARIES	1,723.74	1,723.74	10,839.61	16	
11-4530-5015 SOCIAL SECURITY	131.88	131.88	655.57	20	
11-4530-5020 RETIREMENT-EMPLOYER	312.35	312.35	1,504.82	21	
11-4530-6005 VICTIM SRV OPERATING EXPENSE	0.00	0.00	3,000.00	0	
11Victims Advocate Fund 11 Subtotal	\$2,167.97	\$2,167.97	\$16,000.00	14	
Expenditure Subtotal	\$2,167.97	\$2,167.97	\$16,000.00	14	
Before Transfers	Deficiency Of Revenue Subtotal	-\$562.88	-\$562.88	\$0.00	*100

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account		Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
	After Transfers	Deficiency Of Revenue Subtotal	-\$662.88	-\$662.88	\$0.00	*100
12 Police Special Funds						
Expenditure						
12 Police Special Funds						
12-4210-6005	MISC EXPENSE--POLICE DRUG FU	1,547.90	1,547.90	3,000.00	52	
12-4210-6015	MISC EXPENSE--DRUG INFORMAN	2,000.00	2,000.00	3,000.00	67	
	12 Police Special Funds Subtotal	\$3,547.90	\$3,547.90	\$6,000.00	59	
	Expenditure Subtotal	\$3,547.90	\$3,547.90	\$6,000.00	59	
	Before Transfers	Deficiency Of Revenue Subtotal	-\$3,547.90	-\$3,547.90	-\$6,000.00	59
	After Transfers	Deficiency Of Revenue Subtotal	-\$3,547.90	-\$3,547.90	-\$6,000.00	59
15 Hospitality Tax						
Revenue						
15 Hospitality Tax						
15-4155-4000	HOSPITALITY TAX REVENUE	177,502.13	177,502.13	590,000.00	30	
	15 Hospitality Tax Subtotal	\$177,502.13	\$177,502.13	\$590,000.00	30	
	Revenue Subtotal	\$177,502.13	\$177,502.13	\$590,000.00	30	
Expenditure						
15 Hospitality Tax						
15-4150-5000	SALARIES	11,718.11	11,718.11	39,866.67	29	
15-4150-5010	OVERTIME	2,641.47	2,641.47	787.50	335	
15-4150-5015	SOCIAL SECURITY	868.40	868.40	3,799.57	23	
15-4150-5020	RETIREMENT-EMPLOYER	1,909.46	1,909.46	7,138.87	27	
15-4150-5035	HEALTH & LIFE INSURANCE	2,844.96	2,844.96	4,975.20	57	
15-4150-6002	MAIN ST WIFI	43.40	43.40	2,500.00	2	
15-4150-6004	HARRIS SOFTWARE SUPPORT	0.00	0.00	1,000.00	0	
15-4150-6052	MAINTENANCE EXPENSE	669.17	669.17	6,155.79	11	
15-4150-6305	DOWNTOWN LANDSCAPING	0.00	0.00	5,000.00	0	
15-4150-6324	PORTABLE TOILETS	8,567.29	8,567.29	10,000.00	86	
15-4150-6325	JANITORIAL SUPPLIES	0.00	0.00	3,000.00	0	
15-4150-6960	MARKETING	9,743.14	9,743.14	28,000.00	35	
15-4150-6970	COMMUNITY FESTIVALS	32,185.91	32,185.91	20,000.00	161	
15-4150-6971	JULY 4TH FESTIVAL	11,803.68	11,803.68	10,000.00	118	
15-4150-6972	CHRISTMAS DECORATIONS	4,721.27	4,721.27	24,000.00	20	
15-4150-6973	DECORATIONS	0.00	0.00	12,000.00	0	
15-4150-6980	CHAMBER EVENTS	3,000.00	3,000.00	21,000.00	14	
15-4150-6986	PRA Expense	0.00	0.00	2,500.00	0	
15-4150-6987	TRANSFER TO GF FOR OH EXPEN	0.00	0.00	115,000.00	0	
15-5000-8500	HOSP BOND 2012 PRINCIPAL	150,724.09	150,724.09	150,724.09	100	
15-5000-8501	HOSP BOND 2012 INTEREST	14,744.92	14,744.92	14,744.92	100	

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
15-5000-8502 HOSP BOND 2015 PRINCIPAL	88,031.26	88,031.26	88,031.26	100
15-5000-8503 HOSP BOND 2015 INTEREST	10,933.32	10,933.32	10,933.32	100
15-5000-8506 CONSERFUND LOAN - PRINCIPAL	8,087.12	8,087.12	7,733.85	105
15-5000-8507 CONSERFUND LOAN - INTEREST	755.69	755.69	1,108.96	68
15 Hospitality Tax Subtotal	\$363,992.66	\$363,992.66	\$590,000.00	62
Expenditure Subtotal	\$363,992.66	\$363,992.66	\$590,000.00	62
Before Transfers	Deficiency Of Revenue Subtotal	-\$186,490.53	-\$186,490.53	\$0.00 *100
Other Financing Use				
15 Hospitality Tax				
15-0300-1315 TRANSFER TO UTILITY FUND	0.00	0.00	0.00	0
Other Financing Use Subtotal	\$0.00	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$186,490.53	-\$186,490.53	\$0.00 *100
16 Spec Revenue Fund/Grants				
Expenditure				
16 Spec Revenue Fund/Grants				
16-8000-6205 ARPA FUND EXPENDITURES-GF	6,404.25	6,404.25	0.00	*100
16-8000-6210 SCIIP RIA GRANT A-23-C161	387,155.80	387,155.80	0.00	*100
16 Spec Revenue Fund/Grants Subtotal	\$393,560.05	\$393,560.05	\$0.00	*100
Expenditure Subtotal	\$393,560.05	\$393,560.05	\$0.00	*100
Before Transfers	Deficiency Of Revenue Subtotal	-\$393,560.05	-\$393,560.05	\$0.00 *100
After Transfers	Deficiency Of Revenue Subtotal	-\$393,560.05	-\$393,560.05	\$0.00 *100
60 Utility Fund				
Revenue				
60 Utility Fund				
60-4300-4500 CONNECTION FEES	4,200.00	4,200.00	21,000.00	20
60-4300-4510 SEWER REVENUE	65,836.90	65,836.90	737,300.00	9
60-4300-4515 SEWER TAPS	800.00	800.00	9,000.00	9
60-4300-4520 WATER REVENUE	594,413.90	594,413.90	2,585,600.00	23
60-4300-4525 WATER TAPS	10,400.00	10,400.00	66,000.00	16
60-4300-4530 CAPITAL IMPROVMENTS FEE	145,286.36	145,286.36	239,912.00	61
60-4300-4550 2021 BOND DRAW-PO	0.00	0.00	78,669.65	0
60-4300-4575 Returned Check Fee	510.00	510.00	0.00	*100
60-4300-4580 PENALTY CHARGES	11,670.00	11,670.00	0.00	*100
60-4300-4585 OVERPAYMENTS/CASH OVERAGE	5.00	5.00	0.00	*100
60-4300-4590 MISC. REVENUE/ALL OTHER	12,917.19	12,917.19	70,167.66	18
60-4333-4540 STORMWATER REVENUE FEES	1,281.12	1,281.12	180,000.00	1
60 Utility Fund Subtotal	\$847,320.47	\$847,320.47	\$3,987,649.31	21
Revenue Subtotal	\$847,320.47	\$847,320.47	\$3,987,649.31	21

Expenditure

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
60 Utility Fund				
60-4300-8000 CAPITAL IMPROVEMENTS	51,002.64	51,002.64	0.00	*100
60 Utility Fund Subtotal	\$51,002.64	\$51,002.64	\$0.00	*100
	\$51,002.64	\$51,002.64	\$0.00	*100
Expenditure				
60 Utility Fund				
60-4300-5000 O&M SALARIES	90,684.51	90,684.51	306,416.59	30
60-4300-5005 CITY COUNCIL SALARY (1/2)	5,653.87	5,653.87	24,000.00	24
60-4300-5010 OVERTIME	3,144.82	3,144.82	5,557.50	57
60-4300-5015 SOCIAL SECURITY EMPLOYER	7,492.35	7,492.35	21,922.87	34
60-4300-5020 SC RETIREMENT EMPLOYER	18,317.34	18,317.34	56,870.92	32
60-4300-5025 SCMIT (WORKERS COMP)	2,634.70	2,634.70	6,528.00	40
60-4300-5026 SCMIRF (LIABILITY & PROPERTY)	13,629.69	13,629.69	13,629.69	100
60-4300-5035 HEALTH & LIFE INSURANCE	4,447.43	4,447.43	42,163.68	11
60-4300-5070 CHRISTMAS EXPENSE	0.00	0.00	2,500.00	0
60-4300-6001 PICKENS RURAL WATER AUTHORI	10,000.00	10,000.00	30,000.00	33
60-4300-6002 SFTWARE/COMP/EMAIL PER USER	16,772.00	16,772.00	30,000.00	56
60-4300-6005 OFFICE SUPPLIES & MAIN'T	617.25	617.25	4,000.00	15
60-4300-6011 UB PRINTING & MAILING	10,127.02	10,127.02	20,000.00	51
60-4300-6012 POSTAGE MACHINE & MISC POST/	1,214.98	1,214.98	2,500.00	49
60-4300-6017 EQUIPMENT RENTALS	140,585.59	140,585.59	92,000.00	153
60-4300-6050 POWER	1,270.20	1,270.20	0.00	*100
60-4300-6076 ACCOUNTING & AUDITING	570.00	570.00	0.00	*100
60-4300-6220 SAFETY EXPENSES	5,000.00	5,000.00	0.00	*100
60-4300-6390 SHOP - ELECTRICITY & GAS	13.28	13.28	0.00	*100
60-4300-6421 PUMP STATION MAINTENANCE	6,900.43	6,900.43	5,000.00	138
60-4300-6430 O&M EQUIPMENT & SUPPLIES	1,149.39	1,149.39	0.00	*100
60-4300-6432 PIPES AND PARTS	21,678.96	21,678.96	15,000.00	145
60-4300-6433 MISC EXPENSE	288.00	288.00	0.00	*100
60-4300-6470 ENGINEERING EXPENSE	58,521.00	58,521.00	0.00	*100
60-4300-6475 SEWER LINE CONTINGENCY	23,823.08	23,823.08	9,330.35	255
60-4320-5026 SCMIRF (LIABILITY & PROPERTY)	16,928.14	16,928.14	38,457.59	44
60-4320-6010 CWS O&M FEES	220,088.58	220,088.58	1,320,531.48	17
60-4320-6050 POWER - WASTE WATER	20,304.66	20,304.66	121,827.96	17
60-4320-6235 CHEMICALS/WASTE WATER	7,678.54	7,678.54	46,071.24	17
60-4320-6445 SIX MILE WATER EXPENSE	580.86	580.86	0.00	*100
60-4320-6450 WASTE WATER MAINTENANCE	20,482.00	20,482.00	122,892.00	17
60-4330-5025 SCMIT (WORKERS COMP)	779.52	779.52	0.00	*100
60-4330-5026 SCMIRF (LIABILITY & PROPERTY)	20,618.86	20,618.86	47,947.47	43

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 10/16/2023

CITY OF PICKENS

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
60-4330-6050 POWER WATER PLANT	20,304.66	20,304.66	121,827.96	17	
60-4330-6385 STATE - PERMIT FEES	18,220.00	18,220.00	18,220.00	100	
60-4330-6395 GREENVILLE WATER EXPENSE	1,784.59	1,784.59	4,100.00	44	
60-4330-6430 CHEMICALS-CWS	7,678.54	7,678.54	46,071.24	17	
60-4330-6475 WATER PLANT MAINTENANCE	31,302.00	31,302.00	122,892.00	25	
60-4330-6481 WATER EQUIPMENT & FIXTURES	5,506.19	5,506.19	5,030.42	109	
60-4800-8576 2021 A W&S BOND PAYMENTS	103,753.18	103,753.18	405,012.70	26	
60-4800-8577 2021 B W&S BOND PAYMENTS	103,534.21	103,534.21	404,136.80	26	
60 Utility Fund Subtotal	\$1,044,080.42	\$1,044,080.42	\$3,512,438.46	30	
Expenditure Subtotal	\$1,044,080.42	\$1,044,080.42	\$3,512,438.46	30	
Before Transfers	Deficiency Of Revenue Subtotal	-\$247,762.59	-\$247,762.59	\$475,210.85	-52
Other Financing Source					
60 Utility Fund					
60-3000-3003 CONTRIBUTED CAPITAL	0.00	12,000.00	0.00	*100	
60 Utility Fund Subtotal	\$0.00	\$12,000.00	\$0.00	*100	
Other Financing Source Subtotal	\$0.00	\$12,000.00	\$0.00	*100	
Other Financing Use					
60 Utility Fund					
60-4300-9040 UTILITY TRANSFER 5%	0.00	0.00	275,000.00	0	
60 Utility Fund Subtotal	\$0.00	\$0.00	\$275,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$275,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$247,762.59	-\$235,762.59	\$200,210.85	-118
GRAND TOTAL	-\$1,784,728.54	-\$1,784,728.54	-\$148,458.80	1,202	

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
Cust: 1195							
Tony Stancil / 107 Billy Aiken Drive / Pickens, SC 29671-8697							
23731	OFF	10/12/2023	10/12/2023	Complete	10/12/2023	ta	16 - 13002 - 0 - 0 has a leak called needs help with mtr
Cust: 1259							
James Mckinney / 308 Commill Rd / Pickens, SC 29671-9705							
23725	LEAK	10/11/2023	10/11/2023	Complete	10/12/2023	TA	15 - 3300 - 0 - 0 CUST CALLED SAID WTR MTR IS MAKEING A HIGH PITCH NOISE PLEASE CHECK MTR AND CALL JAMES 864-878-3332
Cust: 1320							
Brenda Diane Patterson / 257 Dogwood Rd Ne / Pickens, SC 29671-8579							
23721	WATER	10/11/2023	10/11/2023	Complete	10/13/2023		15 - 9000 - 0 - 0 MTR BOX STICKING UP NEEDS LEVELED OUT
Cust: 1406							
Fay Ewing / 158 Overlook Drive / Pickens, SC 29671							
23736	OFF	10/16/2023	10/16/2023	Complete	10/16/2023	TA	14 - 10209 - 0 - 1 leak behind mtr
Cust: 1448							
Lou Rutledge / 1706 Fox Squirrel Rdge / Pickens, SC 29671-0953							
23660	WATRON	09/28/2023	09/29/2023	Complete	09/29/2023	EE	15 - 28800 - 0 - 0 GET READING AND TURN ON FOR CUST
Cust: 1618							
Lynn Tice / 329 Old Fox Squirrel Rdge / Pickens, SC 29671-9328							
23728	PULLMTR	10/12/2023	10/16/2023	Complete	10/13/2023	EE	7 - 10700 - 0 - 0 PULL MTR FOR NON PAYMENT GET READING
Cust: 1957							
H. Keith Rogers / 518 E Cedar Rock St / Pickens, SC 29671-2309							
23690	LEAK	10/05/2023	10/05/2023	Complete	10/06/2023	BD	1 - 11600 - 0 - 0 CHECK FOR A LEAK, AND CALL CUST. TO LET HER KNOW IF THERE WAS A LEAK OR NOT. CAROLINE ROGERS(864)525-7826
Cust: 2590							
Laura Jane Acatitlan / 306 Nealy St / Pickens, SC 29671-2130							
23709	LEAK	10/09/2023	10/09/2023	Complete	10/09/2023	EE	5 - 4600 - 0 - 1 HAD A LEAK GET READING AND CHECK MAKE SURE NO LEAK CALL 864-712-8806
Cust: 3129							
William Rogers / 625 W Main St, A / Pickens, SC 29671-2102							
23702	LEAK	10/06/2023		Complete	10/09/2023	EE	4 - 6600 - 0 - 0 GET READING AND CHECK FOR A LEAK
23713	WATER	10/09/2023	10/10/2023	Complete	10/11/2023	jc	DATA LOG LAST 2 MONTHS
Cust: 3182							
Ben Drake / 533 E Cedar Rock St / Pickens, SC 29671-2349							
23699	LEAK	10/05/2023	10/05/2023	Complete	10/05/2023	JC	1 - 12200 - 0 - 0 YELLOW HOUSE OLD LADY PER LOIS CHECK FOR LEAK CALL CUSTOMER

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
Cust: 3433	Nancy Anthony / 541 Secona Rd, B / Pickens, SC 29671-9024						4 - 15200 - 0 - 0
23645	WATER	09/26/2023		Complete	09/28/2023	TA	CUST SAID LOTS OF AIR IN LINE
Cust: 4207	Robert Jones / 107 Earl St / Pickens, SC 29671-9006						8 - 6000 - 0 - 0
23704	FRLVON	10/09/2023	10/09/2023	Complete	10/09/2023	EE	GET FINAL READING AND MAKE SURE WATER IS ON FOR GROVES TODAY
Cust: 4409	Nancy Smith / 130 Jacks Field Rd / Pickens, SC 29671-9294						16 - 2600 - 0 - 0
23708	RET CK	10/09/2023	10/09/2023	Complete	10/09/2023	EE	PLEASE LEAVE DOOR HANGET FOR RETURNED CHECK
Cust: 4775	Jeffrey Burns / 204 Sunset Dr / Pickens, SC 29671						10 - 1401 - 0 - 0
23682	WATER	10/03/2023	10/05/2023	Complete	10/05/2023	JC	VALVE BROKE OFF METER
Cust: 5307	Regina Porter / 185 Hagoood Mill Rd / Pickens, SC 29671-1003						16 - 801 - 0 - 0
23700	LEAK	10/06/2023	10/06/2023	Complete	10/09/2023	EE	GET READING AND MAKE SURE LEAK IS FIXED CALL 864-787-3709
Cust: 5355	Tex Owens / 127 Windtree Ridge / Pickens, SC 29671-8956						14 - 17202 - 0 - 0
23733	LEAK	10/13/2023	10/13/2023	Complete	10/13/2023	JC	8-22 - 9-22 BILL IS HIGH DO A DATA LOG FROM 08/01/2023 TO CURRENT CALL 864-918-1352
Cust: 9303	Patty Henderson / 413 Florence St / Pickens, SC 29671-2246						6 - 6300 - 0 - 1
23715	RET CK	10/10/2023	10/10/2023	Complete	10/10/2023	BD	LEAVE DOOR HANGER FOR RETURNED BANKDRAFT
Cust: 11116	Carolyn J Todd / 605 Trotter Rd / Pickens, SC 29671-8992						15 - 34900 - 0 - 5
23664	WATRON	09/29/2023	10/02/2023	Complete	10/02/2023	JC	GET READING AND LEAVE ON FOR OWNER
Cust: 11544	Pickens Apts / 201 India Drive 11B / Pickens, SC 29671						8 - 7911 - 0 - 21
23663	WATRON	09/29/2023	09/29/2023	Complete	10/02/2023	JC	GET READING AND MAKE SURE WATER IS ON FOR NEW CUST.
Cust: 11982	Rhonda E Green / 212 Barracuda Rd / Pickens, SC 29671-9741						6 - 18801 - 0 - 1
23653	FREAD	09/28/2023	09/28/2023	Complete	09/28/2023	TA	GET FINAL READING AND LOCK TODAY
Cust: 12655	Charles B Patterson / 255 Dogwood Rd / Pickens, SC 29671-8579						15 - 9001 - 0 - 9
23720	FREAD	10/11/2023	10/11/2023	Complete	10/12/2023	TA	get final reading and lock

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
Cust: 12875							
23707	DW	10/09/2023	10/09/2023	Complete	10/09/2023	EE	15 - 14400 - 0 - 1 CALLED HAS DIRTY WATER CUSTOMER HAS FLUSHED HE SIDE ASKED FOR US TO FLUSH MAIN LINE
Cust: 14063							
23703	FRLVON	10/09/2023	10/09/2023	Complete	10/09/2023	EE	14 - 18600 - 0 - 0 GET FIANL READING AND LEAVE ON FOR NEW CUSTOMER RUBY TODAY
Cust: 14188							
23656	WATRON	09/28/2023	09/29/2023	Complete	09/29/2023	EE	9 - 6418 - 0 - 13 GET READING AND LEAVE ON FOR NEW CUST.
Cust: 15035							
23719	FREAD	10/11/2023	10/11/2023	Complete	10/12/2023	TA	7 - 9400 - 0 - 11 GET FINAL READING AND LOCK MTR PER CUSTOMER
Cust: 15192							
23648	FREAD	09/27/2023	09/27/2023	Complete	09/28/2023	TA	6 - 200 - 0 - 11 GET FIANL READING AND LOCK TODAY
Cust: 15264							
23651	WATER	09/27/2023	09/28/2023	Complete	10/02/2023	JC	15 - 29700 - 0 - 4 RE-READ AND DATA LOG FOR LAST 2 MONTHS CALL BACK AND LET HIM KNOW. (864)417-0340
Cust: 17092							
23680	FREAD	10/03/2023	10/03/2023	Complete	10/03/2023	JC	1 - 6600 - 0 - 2 GET FINAL READING AND LOCK
Cust: 17418							
23698	LEAK	10/05/2023	10/06/2023	Complete	10/11/2023	jc	4 - 12650 - 0 - 2 PLEASE DATA LOG METER FOR 3 MONTHS. CUSTOMER KNEW OF A TOILET LEAK BUT HAD THAT FIXED AND BILL CONTINUE TO GO UP.
Cust: 17501							
23672	LEAK	10/02/2023	10/02/2023	Complete	10/02/2023	EE	9 - 3101 - 0 - 2 GET READING AND CHECK FOR LEAK
Cust: 17661							
23661	RET CK	09/28/2023	09/29/2023	Complete	09/29/2023	EE	10 - 2050 - 0 - 3 LEAVE DOOR TAG FOR RETURNED CHECK
Cust: 18207							
							5 - 20219 - 0 - 3

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
23714	LEAK	10/09/2023	10/09/2023	Complete	10/10/2023	BD	CUST CALLED AND SAID WATER IS LEAKING AT METER
Cust: 18257 Pickens Apartments / 108 Ridgview Apts A1 / Pickens, SC 29671-8936							
23644	FRLVON	09/26/2023	09/26/2023	Complete	09/27/2023	JC	GET READING AND LEAVE ON FOR NEW CUSTOMER RHODES
Cust: 18441 Donna Russ / 105 India Drive 1A / Pickens, SC 29671							
23716	RET CK	10/10/2023	10/10/2023	Complete	10/10/2023	BD	LEAVE DOOR HANGER FOR RETURNED BANKDRAFT
Cust: 18506 Chassidy Conner / 540 Secona Rd / Pickens, SC 29671-							
23671	WATER	10/02/2023		Complete	10/02/2023	EE	MAKE SURE CUST. WATER IS OFF, THEY WERE DISCONNECTED AND BILL WAS OVER \$200 AND CALLED WANTING TO GET IT BACK ON ON 9-15-23, ONLY PAID \$39 AND HASNT CALLED BACK SO MAKE SURE WATER IS STILL OFF.
Cust: 18529 Fulton Powell / 104 Gilliland Rd / Pickens, SC 29640							
23730	WATRON	10/12/2023	10/12/2023	Complete	10/12/2023	JC	GET READING AND UNLOCK ONLY
Cust: 18672 James Chalcker / 122 Chastain Street / Pickens, SC 29671							
23667	WATRON	10/02/2023	10/02/2023	Complete	10/02/2023	JC	PUT METER BACK IN, GET READING AND LEAVE WATER OFF
Cust: 18682 Pritam Real Estate Investment / 112 Regency Walk / Pickens, SC 29671-							
23647	FREAD	09/27/2023	09/27/2023	Complete	09/28/2023	TA	GET READING AND LOCK PER OWNER REQUEST
Cust: 18938 Barbara Hammond / 107 Sunny Lane / Pickens, SC 29671							
23717	RREAD	10/10/2023	10/10/2023	Complete	10/11/2023	JC	RE-READ METER AND CHECK FOR A LEAK, DATA LOG FOR LAST 2 MONTHS IF POSSIBLE (864)361-9455
Cust: 18975 Amber Baker / 109 Sycamore Court / Pickens, SC 29671-							
23652	FRLVON	09/27/2023	09/28/2023	Complete	09/28/2023	TA	GET FINAL READING AND LEAVE ON FOR NEW CUSTOMER STULTZ
Cust: 19006 Chris Dryman / 3517 Moorefield Hwy / Pickens, SC 29671							
							16 - 24400 - 0 - 4

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
23688	WATRON	10/04/2023	10/06/2023	Complete	10/09/2023	TA	CUSTOMER NEEDS NEW MTR (QUESTIONS TALK TO BRANDON AND CARTER)
Cust: 19050 Tommy W. Bray / 301 Lee St / Pickens, SC 29671 2 - 3000 - 0 - 16							
23693	FREAD	10/05/2023	10/05/2023	Complete	10/06/2023	BD	GET FINAL READING AND LOCK
Cust: 19104 Stephanie L. Cirillo / 117 Enchanted Walk / Pickens, SC 29671- 5 - 8156 - 0 - 1							
23675	WATER	10/02/2023		Complete	10/02/2023	JC	DATA LOG FOR LAST 2-3 MONTHS IF POSSIBLE, CALL AND LET HER KNOW IF IT COULD BE OR NOT(727)466-7206
Cust: 19110 William Brown / 147 Masters Drive / Pickens, SC 29671-2015 9 - 5900 - 0 - 7							
23689	WATRON	10/04/2023	10/05/2023	Complete	10/05/2023	JC	GET READING AND MAKE SURE WATER IS ON
Cust: 19146 Kevin D. Moser / 604 N Homestead Rd / Pickens, SC 29671-9251 6 - 20400 - 0 - 1							
23665	RREAD	09/29/2023	10/02/2023	Complete	10/02/2023	JC	GET A REREAD PLEASE CALL 864-417-3755
Cust: 19180 Carroll E. Collins / 3015 Pumpkintown Hwy / Pickens, SC 29671- 15 - 27650 - 0 - 1							
23676	WATER	10/02/2023	10/02/2023	Complete	10/02/2023	EE	NOT BEING CHARGED FOR WATER GET MTR NUMBER, EID AND READING MAKE SURE WTR IS OFF
Cust: 19298 Saul E Rosa / 216 Right Fork Rd / Pickens, SC 29671-9723 15 - 7701 - 0 - 11							
23701	LEAK	10/06/2023		Complete	10/09/2023	EE	GET READING AND MAKE SURE THERE ISNT A LEAK
23712	WATER	10/09/2023	10/10/2023	Complete	10/11/2023	jc	DATA LOG LAST 2 MONTHS
Cust: 19388 Guyma Ann Rhodes / 108 Ridgeview Dr A7 / Pickens, SC 29671 9 - 6407 - 0 - 15							
23643	FREAD	09/26/2023	09/28/2023	Complete	09/28/2023	JC	GET READING AND LOCK PER CUSTOMER REQUEST
23734	WATRON	10/13/2023	10/13/2023	Complete	10/13/2023	JC	GET READING AND TURN ON FOR NEW CUST VICKOUS TODAY
Cust: 19692 Joseph E St.Pierree / 108 City View Cr Apt A / Pickens, SC 29671 8 - 6500 - 0 - 17							
23706	LEAK	10/09/2023	10/09/2023	Complete	10/11/2023	jc	TRY TO DATA LOG FOR PAST 2-3 MONTHS GET READING AND CHECK FOR LEAK. (413)777-5749
Cust: 19701 Tammie D Simpson / 140 Pendleton St Ext / Pickens, SC 29671-2535 2 - 11200 - 0 - 6							

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
23694	WATRON	10/05/2023	10/06/2023	Complete	10/06/2023	BD	GET READING AND MAKE SURE WATER IS ON FOR NEW CUST
23722	WATRON	10/11/2023	10/11/2023	Complete	10/12/2023	BD	LAST WORK ORDER SAYS CANT FIND METER BUT I NEED A READING SO I CAN SET UP A NEW CUSTOMER
Cust: 19748	Wendell Mansell / 217 Wilford St / Pickens, SC 29671-2589						4 - 1100 - 0 - 2
23678	FREAD	10/03/2023	10/03/2023	Complete	10/03/2023	JC	GET READING AND LOCK FOR NON PAYMENT
Cust: 19759	Mary M Sams / 132 Chastain St / Pickens, SC 29671-8808						12 - 10401 - 0 - 1
23673	FREAD	10/02/2023	10/02/2023	Complete	10/02/2023		GET READING AND PULL MTR FOR NON PAYMENT
Cust: 19904	Phillip H Coleman / 146 Jones Circle / Pickens, SC 29671-9362						15 - 26600 - 0 - 2
23718	FREAD	10/10/2023	10/10/2023	Complete	10/10/2023	EE	GET FINAL READING AND LOCK METER
Cust: 20066	Zachary M Day / 115 Enchanted Walk / Pickens, SC 29671-						5 - 8153 - 0 - 3
23658	FREAD	09/28/2023	09/29/2023	Complete	09/29/2023	EE	GET READING AND LOCK PER CUSTOMER REQUEST
23692	WATRON	10/05/2023	10/05/2023	Complete	10/06/2023	BD	GET READING AND UNLOCK FOR NEW CUST
Cust: 20102	Mackenzie Taylor Czarnick / 202 S Catherine Street (E) / Pickens, SC 29671-2406						3 - 11700 - 0 - 4
23662	WATRON	09/29/2023	10/03/2023	Complete	10/03/2023	JC	GET READING AND TURN ON FOR OWNER
Cust: 20277	Sarah A Underwood / 1101 Cove Creek Rd / Pickens, SC 29671-8610						15 - 10800 - 0 - 1
23723	LEAK	10/11/2023	10/11/2023	Complete	10/11/2023	JC	NEED A REREAD AND DATA LOG CALL CUSTOMER 201-1526
Cust: 20305	High Castle Properties Llc / 125 Hightop Dr / Pickens, SC 29671						16 - 15610 - 0 - 6
23724	WATER	10/11/2023	10/11/2023	Complete	10/12/2023	TA	CUST CALLED HAS NO WATER (864)553-2616
Cust: 20327	Alexis B Thomason / 646 Mt Tabor Church Rd / Pickens, SC 29671-8507						14 - 14000 - 0 - 3
23654	FREAD	09/28/2023	09/28/2023	Complete	09/28/2023	BD	GET FINAL READING AND LEAVE ON FOR GREEN TODAY
Cust: 20347	Melissa S Gibson / 727 John St / Pickens, SC 29671-9044						12 - 5400 - 0 - 1
23679	FREAD	10/03/2023	10/03/2023	Complete	10/03/2023	JC	GET FINAL READING AND LOCK
Cust: 20354	Kayla N Grant / 102 Regency Walk / Pickens, SC 29671-						5 - 8114 - 0 - 4

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
23726	FREAD	10/11/2023		Complete	10/12/2023	JC	GET FINAL READING AND LEAVE ON FOR OWNER
Cust: 20391	Brianna Lynn Ballard / 109 Ted Lane / Pickens, SC 29671-7949						15 - 16501 - 0 - 5
23674	FREAD	10/02/2023	10/02/2023	Complete	10/02/2023		GET READING AND PULL MTR FOR NONPAYMENT
Cust: 20451	Doshia A Barfield / 108 Elm Street Apt A / Pickens, SC 29671-2815						13 - 9103 - 0 - 12
23727	FREAD	10/12/2023	10/12/2023	Complete	10/12/2023	JC	get final reading and leave on today
Cust: 20499	David T Holder / 445 Hampton Ave / Pickens, SC 29671-0444						1 - 16600 - 0 - 6
23681	FREAD	10/03/2023	10/03/2023	Complete	10/03/2023	JC	GET FINAL READING AND LOCK
Cust: 20704	Connie Michelle Johnson / 837 Fox Squirrel Rdg / Pickens, SC 29671-8919						7 - 5300 - 0 - 2
23711	WATER	10/09/2023	10/09/2023	Complete	10/10/2023	BD	FOUND A MAN HOLE AND THE COVER IS BROKEN NEEDS REPLACED
Cust: 20727	Pjs Properties, Llc / 915 John St / Pickens, SC 29671-9046						12 - 3800 - 0 - 5
23687	WATRON	10/04/2023		Complete	10/06/2023	BD	GET READING AND LEAVE ON FOR NEW CUST.
Cust: 20919	Amy Lynn Rowland / 220 Belfast Lane / Pickens, SC 29671-8224						11 - 14200 - 0 - 1
23695	WATRON	10/05/2023	10/05/2023	Complete	10/09/2023	EE	GET READING AND LEAVE ON FOR NEW OWNER
Cust: 20927	Stefani N Gillespie / 165 Grasshopper Hill / Pickens, SC 29671						7 - 23805 - 0 - 5
23696	FREAD	10/05/2023	10/06/2023	Complete	10/06/2023	BD	GET FINAL READING AND LOCK
Cust: 1000022	Bonnie Reece / 210 Right Fork Rd / Pickens, SC 29671						15 - 7700 - 0 - 3
23691	WATER	10/05/2023		Complete	10/05/2023	JC	NEED METER CHANGE OUT FORM FOR THIS NEW METER

GRAND TOTAL Complete 73 TOTAL 73

WORK ORDER REPORT BY ACCOUNT NUMBER

Date Initiated 09/26/2023 To 10/16/2023

Includes All Dates Required

Includes All Completion Dates

CITY OF PICKENS
FY 2023-2024

WO Number	Code	Date Initiated	Date Required	Status	Completed Date	By	Note
Cust: 19214							
23705	ST	10/09/2023	10/09/2023	Complete	10/09/2023	BP	1 - 19915 - 0 - 3 CUST CAME IN ON 10/9/23 AT 10:45AM, SAID THAT EVERY MONDAY AND WEDNESDAY AND SOMETIMES FRIDAYS A CITY TRASH TRUCK COMES FLYING DOWN THE ROAD AND WHEN THEY HIT THE BRAKES ALL THE TRASH JUICE COMES OUT OF THE TRUCK. HE SAID THE SMELL IS SO BAD NOBODY CAN SIT ON THEIR PORCH. THERES FOOD AND MAGOTS AND ALL SORTS OF NASTY STUFF THAT COMES OUT OF IT. WANTS TO KNOW IF THERE IS ANYTHING THAT WE CAN DO ABOUT IT.
Cust: 19236							
23670	ST	10/02/2023	10/02/2023	Complete	10/02/2023	BP	2 - 11350 - 0 - 2 SQUEEZE TRASH TRUCK OUT NEAR CUSTOMER HOME 2ND TIME IN OFFICE ABOUT THIS

GRAND TOTAL
Complete 2 TOTAL 2



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer
Revised 7/1/2019

Municipal Name: PICKENS Municipal Code: 2716 Date Submitted: 10/03/2023
 Collections Period Beginning (Month/Year): 9/2023 Collections Period Ending (Month/Year): 9/2023

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$20 Per License	100%	20-1-375		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee - \$150	100%	44-53-450(C)		DA
DB	Violation of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct (New as of 07/01/2019)	100%	16-17-530		DF
DUI/DUS/BUI ASSESSMENTS / SURCHARGES / PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460	0.00	F
G	Municipal DUI Assessment - \$12 Per Case	100%	56-5-2995	0.00	G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211	0.00	H
I	Municipal DUI DPS Pullout - \$100	100%	56-5-2930&2945	0.00	I
IA	DU/DUAC Breathalyzer Test Conviction Fee - SLED - \$25	100%	56-5-2950(E)	0.00	IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)	150.00	J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)	2,425.00	K
KA	Municipal Criminal Justice Academy \$5 Surcharge (Terminated 06/30/2016)	100%	14-1-240(A)	0.00	KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal - 107.5%	88.84%	14-1-208	4,362.27	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER			5,936.27	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW.
 THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments - Municipal	11.16%	14-1-208	547.86	N
O	Surcharges - Municipal	100%	14-1-211	200.00	O
OA	Other Assessments - Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES			647.86	P

Comments: _____
 Contact Person: MELANIE DAVIS Telephone: 864-898-8162
 Contact Person Email: mdavis@pickenscity.com

I, KAYLA MCJUNKIN, Municipal Treasurer, certify that the foregoing information is true and accurate.
 Municipal Treasurer Signature: _____
 Municipal Treasurer Email: _____

*Note: This report is required by law to be filed monthly, on or before the 15th, by the MUNICIPAL TREASURER, even if there are no Collections.
 Form can be emailed to marty.woods@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) prior to transmissions



Pickens Police Department

Chief Randal Beach

P.O. Box 217 / 304 Johnson Street, Pickens, SC 29671

(864)878-6366 Phone (864) 878-8234 Fax

www.cityofpickens.com

SC ORI 390500



MONTHLY REPORT

September 2023

SUMMARY: The month of September was filled with citywide activities that consumed a considerable amount of time but was also an opportunity to engage the community in positive ways. On September 30th, Officers were involved in the Ride to the Rock, the Jeep Explosion, and a county wide Cross County Championship at the High School. We hosted over 75 parents and Cub Scouts on a Tuesday evening with multiple demonstrations and hands on experiences. We had the honor of participating with other agencies serving tables at Heidi's Hot Dogs as part of a fund raiser for the upcoming toy drive. September was a busy month for civil asset forfeiture and criminal trial preparations. Twenty eight criminal cases were adjudicated in General Sessions Court along with one civil trial.

TRAFFIC ENFORCEMENT: there have been 1,370 citations issued in 2023. This is a five citation a day ratio with an average of ten traffic stops per day. We have continued to receive speeding complaints on East Cedar Rock, Railroad Street as well as Main Street, Hampton Avenue and Ann Street. Call volume continues to interfere with any scheduled traffic/ speed enforcement. We have investigated 137 motor vehicle accidents in the city, 90 of those on the roadways, the remaining are private property accidents.

CRIMINAL ENFORCMENT: we have made 753 arrests in 2023. Of those arrests, 258 are direct narcotic offenses and another 100 are drug related. Several search warrants were executed in September along with multiple interagency and Pickens PD undercover drug investigations. Our Case Number count is up by over 800 at this point in 2022 with Officers preparing over 4,000 reports. Investigators cleared cases involving fraud and forgery involving several jurisdictions this month as well as clearing cases involving the burglary of several vehicles at Doodle Park last month making arrests with law enforcement near Charlotte, NC on the subjects of those thefts and subsequent transaction card frauds and attempts.

HAMPTON PRTF: I briefed the City Council regarding the Hampton PRTF and ongoing issues with extensive response and investigative hours causing a strain on our overtime and inability to conduct proactive patrol and traffic enforcement. After that briefing, multiple escapes took place which continued to drain PD resources. Our responses to the facility have increased 100% since the business was taken over by Broadstep in 2022. Celender year 2023 has seen the massive spike in escapes and assaults. The facility is in disrepair with a nonfunctional cameras system and broken exterior doors. The past 9 months have been a significant drain on our resources and the city is less safe This is the e-mail that was forwarded to the Acting City Administrator concerning responses that occurred all weekend and current totals:

As of today, we have had 55 escapes (they use the term elopements) since January 1, 2023. We have had 70 Police Department Responses to the Facility this year, which represents one response every five days. Based on an 8-hour work day and documenting 166 hours of work on our responses, we have 20 days of work logged at this facility.

I was contacted by their director about meeting with her at 1300 today which I will do and provide her the information in regard to violations of provisions related to their business license: (I met with the Director and provided the information relating to their violations noted in red below)

E. A licensee has engaged in an unlawful activity or nuisance as defined herein related to the business. The licensee's operation of the business constitutes a public nuisance, providing the determination of the public nuisance arises from one or more of the following activities on the premises or in the immediate vicinity thereof and the licensee has actual or constructive knowledge of the activities:

2. The police make an unusually high number of response calls, regardless of arrests. To the business premises, or to the immediate vicinity, and the high number of response calls corresponds with or relates to the hours of business operations of the licensee.

5. Failure to provide sufficient security measures to protect people and property located on the premises and to protect people and property located in the immediate vicinity when the immediate vicinity is affected by the business operations of the licensee

Below are the totals for the Fire Department's responses to the Hampton PRTF

2023

11 Fire Alarms

2 Smoke Smell in Building

1 Service Call (brought ladder to get kid out of attic)

2022

2 Fire Alarms

1 Medical Call

1 Dryer Fire

2021

2 Fire Alarms

2 Busted Sprinkler Heads

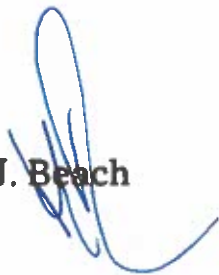
2020

3 Fire Alarms

1 Lock-Out

1 Dumpster Fire

V/R Randal J. Beach



**Monthly Report for September 2023
PERSONS ARRESTED**

0/02/2023

**Total Individuals Arrested for Month: 70 With 81 Counts
Total Individuals Arrested for Year: 753 With 931 Counts**

**The Total Arrests Codes will probably be more than the Total Individuals Arrested.
Each Individual can have as many as Three (3) Arrest Codes Associated.**

Type	Total Arrest Codes for Month				Total Arrest Codes for Year To Date			
	Male		Female		Male		Female	
- Adults	Male	39	Female	17	Male	456	Female	169
- Juveniles	Male	2	Female	0	Male	34	Female	14
- Narc - Adults	Male	18	Female	2	Male	167	Female	84
- Narc - Juveniles	Male	3	Female	0	Male	7	Female	0
TOTALS	Male	62	Female	19	Male	664	Female	267

Arrest Totals by Officer
From 01/01/2023 To 09/30/2023

Arresting Officer	Number of Arrests
105 - JAMES AVERY LIGHTSEY	2
AB1 - AUSTIN BURTON	25
AF1 - ANDREW I FOWLER	5
AH1 - ALLEN HUDSON	13
AK1 - ALEXANDER G KOPPEN	51
BG1 - BRANDON A GUTHRIE	52
BG2 - BREANNA GANTT VELEZ	13
BM1 - BRITTANY LAUREN MANLEY	2
BP1 - BRODY L PITTS	35
BR2 - BRILYN KYNDAL REDDING	7
BW1 - BRADEN WIMPEY	87
C103 - MICHAEL CHRISTOPHER ROACH	18
CC3 - CALEB L CASSELL	147
CG2 - CHRISTOPHER GRIFFIN	25
CM1 - C. L. MCFARLIN	58
CW1 - CHLOE WOODMANSEE	43
JD1 - JASON DUTTON	3
JM2 - J. S. MORRIS	2
KN1 - KAREN DENISE NAGY	2
LW1 - LINDSAY MASON	75
PB1 - PHILIP A BEACH	15
RB1 - RANDAL BEACH	21
RC1 - RODNEY LEON CRENSHAW	4
RR3 - ROBBY RAINES	21
TN1 - TYE EUGENE NALLEY	9
WR1 - WILLIAM RUSSELL	24
Total Arrests:	759

OFFENSES REPORTED

/02/2023

house Code	Current		Previous	
	Monthly Total	Year To Date	Monthly Total	Year To Date
0 KIDNAPING / ABDUCTION	0	2	0	0
A RAPE - FORCIBLE	0	2	0	1
B SODOMY - FORCIBLE	0	3	0	1
D FONDLING - FORCIBLE	0	1	0	1
0 ROBBERY	0	3	0	1
A ASSAULT - AGGRAVATED	1	12	1	8
B ASSAULT - SIMPLE	3	53	7	41
C ASSAULT - INTIMIDATION	2	5	1	6
D ASSAULT W/INTENT TO KILL (AWIK)	0	0	0	1
0 EXTORTION / BLACKMAIL	0	1	0	0
0 BURGLARY / BREAKING & ENTERING	2	8	0	4
C SHOPLIFTING	1	86	8	33
D THEFT FROM BUILDING	0	2	0	1
F THEFT FROM MOTOR VEHICLE	0	8	0	9
G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	1	0	0
H LARCENY - ALL OTHER	3	43	6	47
I MOTOR VEHICLE THEFT	1	6	1	5
0 COUNTERFEITING / FORGERY	1	5	0	1
A FRAUD / CONFIDENCE GAME / BREACH OF TRUST	0	7	0	13
B TELLER MACHINE FRAUD	0	2	0	0
C IMPERSONATION	0	1	0	1
E WIRE FRAUD	0	4	1	1
F IDENTITY THEFT	0	2	1	1
70 EMBEZZLEMENT	0	1	0	1
30 STOLEN PROPERTY OFFENSES	1	14	0	5
90 VANDALISM OF PROPERTY	3	32	3	26
5A DRUG / NARCOTIC VIOLATIONS	34	265	11	145
5B DRUG EQUIPMENT VIOLATIONS	9	89	7	56
3B RAPE - STATUTORY	0	2	0	0
3C INDECENT EXPOSURE (SEXUAL NATURE)	1	4	1	3
70 PORNOGRAPHY / OBSCENE MATERIAL	2	3	1	2
0A PROSTITUTION	0	0	1	1
20 WEAPON LAW VIOLATIONS	2	20	1	13
20 ANIMAL CRUELTY	0	2	0	1
53 TELEPHONE CALLS - OBSCENE, HARASSING	1	6	1	7
0B CURFEW / LOITERING / VAGRANCY VIOLATIONS	0	1	0	0
0C DISORDERLY CONDUCT	8	70	7	53
0D DRIVING UNDER THE INFLUENCE	1	15	0	17
0E DRUNKENNESS	4	13	0	4
0F FAMILY OFFENSES, NONVIOLENT	1	8	0	5
0G LIQUOR LAW VIOLATIONS	3	26	0	15
0H PEEPING TOM	0	0	0	1
0I RUNAWAY	1	9	0	3
0J TRESPASS OF REAL PROPERTY	0	33	1	18
0K INCORRIGIBLE	0	1	0	0
0N RESISTING ARREST	1	15	1	7
0P CONTRIBUTING TO DELINQUENCY OF A MINOR	0	4	0	4
0T TRAFFIC VIOLATION INCLUDED WITH OTHER VIOLATIONS	16	207	16	149
0Z ALL OTHER OFFENSES	8	67	8	55
79 MISSING PERSONS	1	6	1	2
80 SUICIDES	0	1	1	3

OFFENSES REPORTED

1/02/2023

house Code	Current		Previous		
	Monthly Total	Year To Date	Monthly Total	Year To Date	
1 CONSPIRACY / ATTEMPT TO POSSESS	0	1	0	0	
12 PROWLER	0	0	0	1	
.A ALARM CALL	0	2	0	3	
DA CRIMINAL DOMESTIC VIOLENCE - AGGRAVATED	0	1	0	0	
DS CRIMINAL DOMESTIC VIOLENCE - SIMPLE ASSAULT	1	10	1	10	
EA DEATH	1	8	0	2	
RP INCIDENT NOT REPORTED	92	727	78	500	
TOTALS		205	1920	166	1288

City of Pickens FD

Pickens, SC

This report was generated on 10/18/2023 9:15:51 AM



Incidents per Zone for Date Range

Start Date: 09/01/2023 | End Date: 09/30/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: Station 02 - Liberty				
2023-445	111 - Building fire	09/04/2023	801 N ASHTON DR	E4-3
2023-471	611 - Dispatched & cancelled en route	09/18/2023	350 EDMONT AVE	E4-3

Total # Incidents for Station 02:

2

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: Station 04 - Pickens City				
2023-437	311 - Medical assist, assist EMS crew	09/01/2023	2829 Gentry Memorial HWY	E4-1,U4-2
2023-438	710 - Malicious, mischievous false call, other	09/01/2023	701 S Catherine ST	E4-3
2023-439	381 - Rescue or EMS standby	09/01/2023	118 W Main ST	E4-3
2023-440	651 - Smoke scare, odor of smoke	09/02/2023	205 HAMPTON AVE	E4-1
2023-441	140 - Natural vegetation fire, other	09/02/2023	909 W MAIN ST	E4-1
2023-442	600 - Good intent call, other	09/02/2023	122 School House ST	E4-3
2023-443	511 - Lock-out	09/03/2023	119 Poinsett AVE	E4-1
2023-444	322 - Motor vehicle accident with injuries	09/03/2023	SPARKS LN	E4-1
2023-446	511 - Lock-out	09/04/2023	716 E Cedar Rock ST	U4-2
2023-447	324 - Motor vehicle accident with no injuries.	09/05/2023	2700 GENTRY MEM HWY	E4-2
2023-448	500 - Service Call, other	09/05/2023	558 Edens RD	U4-2
2023-450	311 - Medical assist, assist EMS crew	09/06/2023	203 BIVENS ST	E4-1
2023-451	322 - Motor vehicle accident with injuries	09/07/2023	W MAIN ST	E4-1
2023-452	321 - EMS call, excluding vehicle accident with injury	09/07/2023	150 Blue Flame DR	E4-1
2023-453	311 - Medical assist, assist EMS crew	09/07/2023	502 Ann ST	E4-1
2023-454	631 - Authorized controlled burning	09/09/2023	124 ROSEMOND ST	E4-3
2023-456	554 - Assist invalid	09/09/2023	111 MARGARET ST	E4-1
2023-457	554 - Assist invalid	09/11/2023	810 JOHN ST	E4-1
2023-459	321 - EMS call, excluding vehicle accident with injury	09/13/2023	RAILROAD ST	E4-1,U4-3
2023-460	131 - Passenger vehicle fire	09/13/2023	716 E Cedar Rock ST	E4-1,E4-3,U4-2
2023-461	511 - Lock-out	09/13/2023	2641 Gentry Memorial HWY	E4-1
2023-462	511 - Lock-out	09/13/2023	150 Blue Flame DR	E4-1
2023-463	745 - Alarm system activation, no fire - unintentional	09/13/2023	306 E Main ST	E4-1
2023-464	311 - Medical assist, assist EMS crew	09/14/2023	716 E CEDAR ROCK ST	E4-1
2023-465	511 - Lock-out	09/14/2023	2637 GENTRY MEM HWY	E4-1
2023-466	551 - Assist police or other governmental agency	09/15/2023	602 Red Hill RD	E4-3,L4-1,Rope,U4-2
2023-467	381 - Rescue or EMS standby	09/15/2023	150 Blue Flame DR	L4-1,U4-1,UT4-1
2023-468	611 - Dispatched & cancelled en route	09/16/2023	HENDERSON CIR	E4-1
2023-469	381 - Rescue or EMS standby	09/16/2023	114 W Main ST	E4-3

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023-470	442 - Overheated motor	09/18/2023	2900 GENTRY MEM HWY	E4-3
2023-472	710 - Malicious, mischievous false call, other	09/18/2023	467 SPARKS LN	E4-3,L4-1,ST4-1
2023-473	745 - Alarm system activation, no fire - unintentional	09/19/2023	425 E Main ST	L4-1
2023-474	735 - Alarm system sounded due to malfunction	09/19/2023	701 S Catherine ST	L4-1
2023-475	511 - Lock-out	09/19/2023	150 Blue Flame DR	E4-1
2023-476	311 - Medical assist, assist EMS crew	09/20/2023	716 E CEDAR ROCK ST	E4-1
2023-477	311 - Medical assist, assist EMS crew	09/20/2023	2701 GENTRY MEM HWY	E4-1
2023-478	511 - Lock-out	09/21/2023	2641 Gentry Memorial HWY	E4-1
2023-479	651 - Smoke scare, odor of smoke	09/22/2023	124 N Catherine ST	L4-1
2023-480	511 - Lock-out	09/22/2023	2637 Gentry Memorial HWY	L4-1
2023-481	381 - Rescue or EMS standby	09/22/2023	150 BLUE FLAME DR	L4-1,UT4-1
2023-482	511 - Lock-out	09/23/2023	310 Hampton AVE	E4-1
2023-483	511 - Lock-out	09/24/2023	127 MCDANIEL AVE	E4-1
2023-484	553 - Public service	09/25/2023	802 Reece Mill RD	U4-2
2023-485	511 - Lock-out	09/25/2023	505 Ann ST	E4-1
2023-486	553 - Public service	09/26/2023	319 Dean ST	BR4-1
2023-487	735 - Alarm system sounded due to malfunction	09/27/2023	309 E CEDAR ROCK ST	L4-1
2023-488	412 - Gas leak (natural gas or LPG)	09/27/2023	100 Paper Birch LN	L4-1
2023-489	322 - Motor vehicle accident with injuries	09/28/2023	JEWEL ST	E4-1
2023-490	311 - Medical assist, assist EMS crew	09/28/2023	213 HENDERSON ST	E4-1
2023-491	381 - Rescue or EMS standby	09/29/2023	213 Walnut DR	Rope
2023-492	700 - False alarm or false call, other	09/29/2023	404 HAMPTON AVE	L4-1
2023-493	651 - Smoke scare, odor of smoke	09/29/2023	GENTRY MEM HWY	L4-1
2023-494	311 - Medical assist, assist EMS crew	09/29/2023	155 MORRIS RD	E4-1
2023-495	714 - Central station, malicious false alarm	09/30/2023	404 HAMPTON AVE	E4-3
2023-496	381 - Rescue or EMS standby	09/30/2023	225 Pumpkintown HWY	UT4-1,UT4-2
2023-497	743 - Smoke detector activation, no fire - unintentional	09/30/2023	505 ANN ST	L4-1,U4-2

Total # Incidents for Station 04:

56

ZONE: Station 15 - Pickens Rural

2023-449	111 - Building fire	09/06/2023	349 CHESAPEAKE TRL	E4-3
2023-455	111 - Building fire	09/09/2023	124 WILD CHERRY LN	E4-3
2023-458	111 - Building fire	09/12/2023	192 HOLLINGSWORTH DR	E4-1

Total # Incidents for Station 15:

3

TOTAL # INCIDENTS:

61

Only REVIEWED incidents included. Archived Zones cannot be unarchived.





Committee of the Whole Report:

- **Department**
 - National Accreditation
 - City Ordinance(s) – Land & Responsibilities
 - Policy & Procedure
 - Creating Policy/Rules for Dept.

- **Recreation Update**
 - Programs Coordinator – Sam Bailey
 - Football/Cheer
 - 138 Kids
 - 10 Teams
 - We've hosted (At Bruce) 8 Tournament games over the past 2 weeks
 - Bringing teams from across the region to the City
 - We have more coming throughout November
 - Volleyball and Soccer
 - 295 Kids
 - 24 Teams
 - Allstars starting at end of October
 - Basketball Registrations have started!
 - Pickle Ball coming to Pickens!
 - Nov. 6th – Mondays and Wednesdays – 9a-12p
 - Hosting car show on Nov. 4th
 - Fundraiser



- **Facilities Update**

- Facilities Coordinator – Thomas Whitman
- Bruce Field
 - Groundhogs
 - Septic Tank Issue – CWS
 - Additional Parking Lot
- Volunteer Field
 - Grant for Stadium repairs – Not Completed
 - Lights at Covered Bridge have been repaired
 - Irrigations valves located and heads being repaired
- Hooper Field
 - Sink Hole – SDPC – Meeting in November
 - Working on details with Administrator
- Soccer Fields
 - Bathroom repairs
 - Quotes/Funding (PAR) incoming
- Baseball Fields
 - Infields being sprayed for grass.
 - Dragged and cleared
 - We will start repairs over winter
- Turf Tank
 - Flame on Bruce for Tournament
- Day-Use area off W. Jones Ave from Grant
 - Clearing and Checking Repairs
 - Parking Lot cleared



- **Parks Update**

- **Jaycee Park (See Attachment)**
 - Working on completion. We have several steps in progress.
 - Sod and Wood Product needed before completion.
 - Concessions Roof & Door need replaced. - Waiting on Insurance
- **Doodle Park**
 - **ADA Swing Installed!!**
 - Ribbon Cutting Nov. 3rd
 - Foundation installed before Nov. 3rd
 - Attempting to collect Volunteers for Railroad Museum
 - Possible hours on Friday/Saturday
- **Trails**
 - **Bike Trail - Design for Revamp (Quotes Incoming)**
 - Closed Ramps and Hazards due to disrepair.
 - Lumber located - Quotes coming
 - Workday to be scheduled over winter
 - **Appalachian Lumber Company Railroad Trail (Jaycee Trail)**
 - Working on Historic Information
 - Clearing unpaved sections over winter
 - Signage and Information Designs
 - **Doodle Trail**
 - New Fencing going up - Started 10/17
 - Working with Public Works
 - Track Trail proposal for Pickens Doodle Trail



Quality Water. | Vibrant Communities.

**CWS Staff- played in the Pickens Chamber of Commerce
Golf outing with Danny Adams. We had a great day
golfing and were able to sponsor a hole at the
tournament!**

Water Treatment Operations

- Water Plant had some Manganese events that required plant shutdown for flushing. The events were taken care of without having to run the interconnect pump.
- Filter 3 rehabbed again, filters are performing well!
- Pilot Study complete, operations will remain as is for now.



City of
Pickens
SOUTH CAROLINA



CWWS
Building communities. | Impacting lives

September 2023 Drinking Water Production				
City of Pickens Water Treatment Plant				
Water Quality Parameter	Average	Max	Min	
pH (Finished)	7.3	7.5	7.1	
Turbidity (Raw)	3.5	4.5	2.2	
Turbidity (Finished)	0.08	0.16	0.05	
Chlorine Residual (mg/L)	1.17	1.30	0.90	
Daily Finished Flow (MGD)	1.24	1.58	1.04	
Combined Finish Flow (MGD)	37.198			

Wastewater Operations



City of
Pickens
SOUTH CAROLINA



CWWS
Building communities. | Impacting lives.

No Permit exceedances

Max Daily Effluent for September was
.223 MGD

Rebuilding influent pumps

Lift Stations checked daily

Pump truck obtained for maintenance
help

September 2023 Wastewater Treatment		
12 Mile Wastewater Treatment Plant		
Parameter	Result	Limit
Average Daily Flow (MGD)	0.188	N/A
Average TSS (mg/L)	2.52	30
TSS % Removal	98.2	85
Average BOD5 (mg/L)	10.04	30
BOD5 % Removal	97	85
Average Ammonia (mg/L)	0.72	20
Quarterly Total Phosphorous	0.160	Report
Quarterly Total Nitrogen	9.83	Report
pH- Average Daily Minimum	6.04	6.00
pH- Average Daily Maximum	7.24	8.5
Dissolved Oxygen- Average Daily Minimum	5.42	>2.0

Distribution & Collection



City of
Pickens
SOUTH CAROLINA



CWSS
Building communities. | Impacting lives.

- Significant rehabilitation of lift stations was completed by the CWS Distribution/Collection crews
- Crew continues to read meters, fix leaks, respond to after hours calls, conduct locates, jet sewer, pump down lift stations, patch asphalt, respond to customer concerns, etc.
- Fire Hydrant replaced on Dean Street. Working on replacing priority Hydrants.
- 2 Meter Reading Cycles

