

**Pickens City Council  
Minutes of Regular Session  
City Hall Council Chambers  
June 7, 2021**

**Present:** Mayor Fletcher Perry  
Council Member Donnie McKinney  
Council Member Lois Porter  
Council Member Jimmy Davis  
Council Member Isaiah Scipio  
Council Member Patrick Lark  
Council Member Robert Nealy  
Administrator Philip Trotter  
Finance Director Donna Perry  
Clerk to Council Kaycee Couch

**1. Invocation**

Council Member Scipio provided the Invocation

**2. Call Regular Session to Order**

Mayor Perry called the Regular Session to Order at 6:01 P.M.

**3. Comments from Citizens**

Cheryl Smith, a resident of Lewis Street voiced her concerns about a bag of trash being dumped on the road and it is coming down the drain lines into her yard.

Pam Baker, the owner of Blue Cotton speaks regarding placing signs on the street for small businesses that are not allowed to have signs efficient for promoting their business.

**4. City IT Provider Discussion-Donna Perry/VC3-Mark Cox**

At 6:06 P.M., Donna Perry introduced Mark Cox from VC3. Mark provided council with an IT update. Mark explained that when VC3 came on board, they did not realize the condition of the network. VC3 is currently working on rewiring the network and Mark states that he feels sure within the next 3 weeks, everything should be running much smoother. Donna explained that the yellow banner that has popped up on emails are coming from an account out of network and stressed that those emails should be observed closely.

## 5. Administrators Report

At 6:13 P.M., Philip Trotter presented with an administrators report:

Anna Chastain:

1. The Doodle Market is happening in 2021 and applications are open.
2. Amphitheater Events- seeking funding for late summer/early fall events

Kaycee Couch:

3. New Business License Ordinance for 2022

Philip Trotter:

4. State Insurance Email from City Staff thanking City Council and Staff for the opportunity
5. American Rescue Funds Update
6. CDBG UV Light Replacement Update
7. 2021 Capital Improvement Project Overview
8. Turner Road Hydraulic Plane

## 6. Finance Directors Report

At 6:39 P.M., Donna Perry presented with a Finance Directors Report:

- Fund Surplus Balances
- General Fund
- Utility Fund
- Hospitality Fund
- Stormwater Utility Fund
- Bank Account Balances
- Budget Ordinances Changes
- Mileage Rate
- New Budget Year will begin July 1<sup>st</sup>
- Capital Improvements Fee
- Sanitation Rate Increase
- 2020 GO Bond Expenditure Update
- Water/Sewer Bond Refinancing Update

## 7. Resolution 2021-04- A Resolution to Accept Millstone Subdivision Streets

**MOTION:** Council Member Lark motioned to approve Resolution 2021-04-A Resolution to Accept Millstone Subdivision Streets; Council Member Nealy seconded. The vote was unanimous in favor of the motion at 7:07 P.M.

City Administrator, Philip Trotter led discussion pertaining to regulations that were set by Council in October of 2021 before the city would agree to take over the streets. Per an Engineering Report from Terracon, the streets have met all regulations previously set by council.

**Pickens City Council Regular Session 06/07/2021**

**8. Resolution 2021-05-Workplace Safety Resolution-Philip Trotter**

**MOTION:** Council Member McKinney motioned to Approve Resolution 2021-05; Council Member Davis seconded. The vote was unanimous in favor of the motion at 7:09 P.M.

City Administrator, Philip Trotter briefly discussed SCMIT and SMIRF claims in 2020.

**9. Resolution 2021-06- Jaycee Park/Naturaland Trust Memorandum of Agreement-Anna Chastain**

**MOTION:** Council Member Lark motioned to approve Resolution 2021-06; Council Member McKinney seconded. The vote was unanimous in favor of the motion at 7:12 P.M.

Anna Chastain explained the Memorandum of Understanding between the City of Pickens and Naturaland.

**10. First Reading of Ordinance 2021-11-Six Month Suspension of Section 412.5.2(L)(2) of the City Pickens Zoning Ordinance, City Center Overlay-Jennifer Vissage**

**MOTION:** Council Member Porter motioned to put the First Reading of Ordinance 2021-11 on the floor for discussion; Council Member Davis seconded.

Jennifer Vissage spoke regarding complaints from downtown business owners not being able to have a sign large enough for customers to determine their store location. Pam Baker suggested that the banner holders on the light post could be extended to allow business signs to be placed below.

**MOTION:** Council Member Lark motioned to table the First Reading of Ordinance 2021-11; Council Member Porter seconded. The vote was unanimous in favor of the motion at 7:22 P.M.

**11. Second Reading of Ordinance 2021-06-Budget (All Funds)-Donna Perry**

**MOTION:** Council Member Lark motioned to approve the Second Reading of Ordinance 2021-06-Budget (All Funds); Council Member Scipio seconded. The vote was unanimous in favor of the motion at 7:23 P.M.

**12. Second Reading of Ordinance 2021-07- Text Amendment to City Center Permitted Uses of Zoning Ordinance-Jennifer Vissage**

Jennifer Vissage briefly explained that the purpose of this Ordinance is to allow Specialty Shops to have a drive-thru.

**MOTION:** Council Member Lark motioned to Approve the Second Reading of Ordinance 2021-07-Text Amendment to City Center Permitted Uses of Zoning Ordinance; Council Member Porter seconded. The vote was unanimous in favor of the motion at 7:24 P.M.

**13. Second Reading of Ordinance 2021-08-Rezoning of W. Jones Ave-Jennifer Vissage**

**MOTION:** Council Member Porter motioned to Approve the Second Reading of Ordinance 2021-08-Rezoning of W. Jones Ave; Council Member Davis seconded. The vote was unanimous in favor of the motion at 7:25 P.M.

**Pickens City Council Regular Session 06/07/2021**

**14. Second Reading of Ordinance 2021-09-Rezoning of 608 Pendleton St. and 203 Burchfield St.-**

**Jennifer Vissage**

**MOTION:** Council Member McKinney motioned to approve the Second Reading of Ordinance 2021-09-Rezoning of 608 Pendleton St. and 203 Birchfield St.; Council Member Scipio seconded. The vote was unanimous in favor of the motion at 7:25 P.M. with Mayor Perry recusing himself from the vote.

**15. Second Reading of Ordinance 2021-10-Rezoning of 105 and 115 Burchfield St.-Jennifer Vissage**

**16. MOTION:** Council Member McKinney motioned to approve the Second Reading of Ordinance 2021-10-Rezoning of 105 and 115 Burchfield St.; Council Member Scipio seconded. The vote was unanimous in favor of the motion at 7:25 P.M. with Mayor Perry recusing himself from the vote.

**17. Approval of Minutes**

- a. **March 1, 2021- Regular Session**
- b. **March 15, 2021- Work Session**
- c. **March 15, 2021-Special Called Session**
- d. **March 22, 2021- Public Works Committee**
- e. **March 29, 2021- Work Session**
- f. **March 29, 2021- Special Called Session**
- g. **April 5, 2021- Regular Session**

**MOTION:** Council Member Lark motioned to approve the above listed minutes; Council Member McKinney seconded. The vote was unanimous in favor of the motion at 7:26 PM.

**18. Unscheduled/Miscellaneous Business for Discussion**

Council Member Nealy states that he has had citizens request bill holders to be exempt from the fees of filling a swimming pool. City Administrator, Philip Trotter suggest that request is discussed at the next Work Session.

Council Member Lark requested information pertaining to the building that is located under the water tower behind main street. Council Member Lark also stated that he followed a trash truck through Pickens with trash blowing out everywhere and would like information on who he would need to contact regarding this matter.

**19. Motion to Enter Executive Session for the purpose of discussing the following matters:**

- a. **Contractual matter/proposed sale of City Owned Real Property at 120 Hagood St. as allowed by S.C. Code 30-7-70(a)(2)**
- b. **Contractual Matter related to Pickens Azalea Festival as allowed by S.C. Code 30-4-70(a)(2)**

**MOTION:** Council Member Lark motioned to Enter Executive Session for the purpose of discussing contractual matters; Council Member McKinney seconded. The vote was unanimous in favor of the motion at 7:33 P.M.

**20. Possible Action Taken Pertaining to Executive Session**

None

**Pickens City Council Regular Session 06/07/2021**

**21. Motion to Adjourn Regular Session**

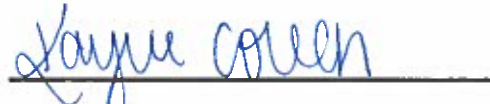
**MOTION:** Council Member Lark motioned to Adjourn Regular Session; Council Member Porter seconded. The vote was unanimous in favor of the motion at 8:54 P.M.

**NOTE:** (1) Agenda was posted on the City Website, the City Hall Bulletin Board and Distributed to Media via Email on June 4, 2021 and (2) Quorum was present.

**Approved as Written:**

A handwritten signature in black ink, appearing to read "Fletcher Perry", written over a horizontal line.

**Fletcher Perry, Mayor**

A handwritten signature in blue ink, appearing to read "Kaycee Couch", written over a horizontal line.

**Kaycee Couch, Clerk to Council**