

**Pickens City Council
Minutes of Regular Session
Public Works Facility
October 5, 2020**

Present: Mayor Fletcher Perry
Council Member Donna Owen
Council Member Donnie McKinney
Council Member Jimmy Davis
Council Member Lois Porter
Council Member Patrick Lark
Council Member Isaiah Scipio
Administrator Philip Trotter
Finance Director Donna Perry
Clerk to Council Kaycee Couch
Zoning Compliance Coordinator Jennifer Vissage

1. Invocation

Mayor Fletcher Perry provided the Invocation.

2. Call Regular Session to Order

At 6:02 p.m. Mayor Fletcher Perry called the Regular Session to Order.

3. Comments from Citizens

At 6:03 p.m. Barry Crawford spoke on behalf of the Market at the Mill concerning events that have happened and are planned to happen in the upcoming months. Mr. Crawford expressed his excitement of what he feels the Market at the Mill has to offer the City of Pickens and its visitors. At 6:17, Cheryl Smith, a resident of S. Lewis St. thanked the City for quickly responding to her concerns of trash that was thrown out along the road. Ms. Smith also thanked the City of Pickens Police Department for all that they do and for the officer that diligently assisted her during an emergency earlier in the year.

4. Administrators Report

At 6:21 p.m. Philip Trotter presented an Administrators Report:

- VC3 Kickoff
- CDBG Grant Award
- Halloween Activities in the City have been suspended for 2020
- Brush Truck is down- a recommendation was made to purchase a new truck

5. Finance Directors Report

At 6:25 p.m. Donna Perry presented a Finance Directors Report:

- City of Pickens debt report
 - General Fund debt, Utility Fund debt, Hospitality Fund debt, Total debt.

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6. Employee Recognition-Police Department Lt. Sam Byers

At 6:32 p.m. Lt. Sam Byers presented a Certificate of Excellence to Officer Caleb Cassell for his outstanding work in performing lifesaving CPR on an individual during a call that was received in September 2020. Officer Cassell began as an Officer with the City of Pickens at the end of March 2020.

7. Discussion of 2020 Christmas Parade-Russ Gantt, Azalea Committee President

At 6:34 p.m. Russ Gantt led conversation pertaining to the 2020 Christmas Parade. Mr. Gantt expressed that he would like, with the approval of Council, to proceed with the Christmas Parade followed by a movie at the Amphitheatre as the Azalea Committee has in the past. Mr. Gantt stated that CDC guidelines will be promoted throughout the entirety of the parade. Mask and hand sanitizer will be made available to those in the Parade lineup. After discussion among Council Members, Mayor Perry initiated a motion allowing the Christmas parade to continue as it has in the past.

MOTION: Council Member Lark motioned to proceed with the 2020 Christmas parade and use of the amphitheater; Council Member Porter seconded. The vote was unanimous at 6:44 p.m.

8. Millstone Subdivision Update/Request for City to take ownership of Subdivision Roads- Jennifer Vissage

At 6:46 p.m. Jennifer Vissage and Megan Thomas led discussion pertaining to the roads located within Millstone Subdivision. Megan headed the discussion by providing notebooks to Council Members with pictures and recent data of Millstone Subdivision. Megan stated that she was hopeful that the City would consider taking over and maintaining the roads within the subdivision. Jennifer Vissage stated that according to her research, City's typically take responsibility over the roads when construction is 90% complete. Millstone is currently at 70% completion.

MOTION: Council Member Scipio motioned to agree to take over/maintain roads within Millstone Subdivision pending engineering regulations are met and the project is 90% complete; Council Member Davis seconded. The vote was unanimous at 6:59 p.m.

9. Second Reading of Ordinance 2020-11- Outside City Limits Sanitation Collection

MOTION: Council Member Lark motioned to approve the second reading of Ordinance 2020-11; Council Member Owen seconded. The vote was unanimous at 7:00 p.m.

10. Resolution 2020-09-A Resolution Authorizing The City of Pickens To Close A Portion Of The Public Road Known As Dean Street Located In The City Limits Of Pickens, SC-Jennifer Vissage

Zoning Compliance Coordinator, Jennifer Vissage briefed council that the purpose of the Resolution is to allow entrance to a parcel owned by Dean Holder.

MOTION: Council Member Owen motioned to approve Resolution 2020-06; Council Member McKinney seconded. The vote was unanimous at 7:03 p.m.

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11. FOIA Policy Discussion/Resolution 2020-07-A Resolution To Establish A Policy For Processing Request For Public Records

MOTION: Council member Lark motioned to bring the FOIA Policy to the floor for discussion; Council Member Porter seconded. Philip Trotter explained that in the past, the City has not had a centralized employee that followed through with the incoming FOIA request. Mr. Trotter then reviewed the policy aloud. The vote was unanimous for approving Resolution 2020-07 to establish a policy for processing request for public records at 7:06 p.m.

12. Approval of Minutes

a. **Regular Session—September 14, 2020**

MOTION: Council Member McKinney motioned to approve the above listed minutes; Council Member Porter Seconded. The vote was unanimous at 7:06 p.m.

13. Unscheduled/Miscellaneous Business for Discussion

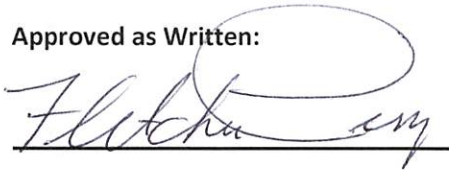
None

14. Motion to Adjourn Regular Session

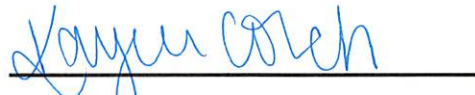
MOTION: Council Member Lark motioned to Adjourn Regular Session; Council Member Davis seconded. The vote was unanimous at 7:06 p.m.

NOTE: (1) Agenda was posted on the City Website, the City Hall Bulletin Board and Distributed to Media via Email on October 2, 2020 and (2) Quorum was present.

Approved as Written:

A handwritten signature in black ink that reads "Fletcher Perry". The signature is written in a cursive style and is positioned above a horizontal line.

Fletcher Perry, Mayor

A handwritten signature in blue ink that reads "Kaycee Couch". The signature is written in a cursive style and is positioned above a horizontal line.

Kaycee Couch, Clerk to Council