



City of Pickens Event Permit Application

APPLICATIONS FOR PERMISSION TO HOLD A SPECIAL ACTIVITY OR GATHERING WITHIN THE CITY LIMITS OF PICKENS MUST BE MADE AT LEAST **ONE WEEK PRIOR** TO THE DATE OF THE ACTIVITY.

APPLICATIONS FOR SOLICITING OF FUNDS OR SALES MUST BE MADE AT LEAST **FIVE (5) BUSINESS DAYS IN ADVANCE.**

Name of Organization/Person Applying for Permit

Street Address _____ City _____ State _____ Zip _____

Telephone # _____ Driver's License # _____

Date of Birth: _____ SS#: _____

Date of Activity: _____ Time(s) of Activity: _____

Location of Activity: _____

Brief Description of Activity: _____

List of Persons Involved: _____

Will this event involve features? (ie. Bouncers, Rides, or Amusements) If yes, please see back for more details YES NO

I swear or affirm that the above information is true and correct to the best of my knowledge, and further that I am a member of the above-named group or organization. I agree to abide by all laws of the State of South Carolina and the City of Pickens while conducting the activity for which this Permit is requested.

Signature of Applicant: _____ Date: _____

City Administrator/Mayor: _____

Chief of Police: _____

Date: _____ Approved Denied

If your event is planning to have features such as Amusement Rides, Bouncy Houses, Grills, Inflatables, or other similar attractions you will be required to purchase event insurance through the Municipal Association of South Carolina. Details on the TULIP insurance program can be found at the link below or by contacting the Parks & Recreation Director or City Administrator.

<https://www.masc.sc/risk-letter/spring-2021/protect-cities-and-residents-tulip-program>

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